## **NAM A BANK**

# CHARTER of NAM A BANK

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#### INTRODUCTION

Nam A Commercial Joint Stock Bank (hereinafter shortly referred to as Nam A Bank) is a commercial joint stock bank, which may conduct all banking operations and other business activities under the Law on Credit Institutions and other provisions of law for profit. The organization and operation of Nam A Bank are carried out in accordance with this Charter, current regulations of the State Bank of Vietnam and other relevant current legal provisions.

This Charter was approved by the General Meeting of Shareholders of Nam A Bank on July 29<sup>th</sup>, 2024, amended by Resolution No. 1084/2025/NQQT-NHNA dated August 8<sup>th</sup>, 2025 of the Board of Directors of Nam A Bank on amending the Charter Capital in Nam A Bank's Charter from issuing shares to increase share capital from equity capital in accordance with the Decision No. 2933/QD-NHNN dated August 6<sup>th</sup>, 2025 of the State Bank of Vietnam, regarding the amendment to the content of the Charter Capital in the Establishment and Operation License of Nam A Commercial Joint Stock Bank.

#### Section I. Definition of terms used in the Charter

#### Article 1. Interpretation of terms

- 1. In this Charter, the following terms shall be construed as follows:
- a. "Operation Area" means geographical area as specified in the license granted to Nam A Bank by the State Bank of Vietnam at which Nam A Bank is permitted to establish operation locations in accordance with the laws.
- b. "Charter Capital" means the capital that is contributed by all Shareholders and specified in Article 12 of this Charter.
- c. "Dividend" means an amount of net profit to pay for each Share in cash or using other assets from the remaining profits of Nam A Bank after fulfilling financial obligations.
- d. "Law on Enterprises" means Law on Enterprises No. 59/2020/QH14 approved by the National Assembly of the Socialist Republic of Vietnam on June 17<sup>th</sup>, 2020, amended, supplemented by Law No. 03/2022/QH15 dated January 11<sup>th</sup>, 2022 and its amendments, supplements and replacements from time to time.
- e. "Date of Establishment" means the date when Nam A Bank is granted the Establishment and Operation License by the State Bank of Vietnam.
- f. "Founding Shareholder" means a person who participated in the ratification of the first Charter of the Bank.
- g. "Laws" means any law, ordinance, decree, stipulation, circular, decision and other legal documents issued by the State agencies from time to time covering banking operations.
- h. "Law on Credit Institutions" means the Law on Credit Institutions No. 32/2024/QH15 approved by the National Assembly of the Socialist Republic of Vietnam on January 18th, 2024 and its amendments, supplements and replacements from time to time.
- "Legal Capital" means the minimum capital amount required by the Laws to establish the Bank.
- j. "Major Shareholder" means a Shareholder directly or indirectly owning 5% or more of the voting share capital of Nam A Bank.

- k. "Executives" of Nam A Bank include Chief Executive Officer, Deputy Chief Executive Officer, Chief Accountant, Branch Director and equivalent positions as prescribed by Nam A Bank from time to time.
  - "State Bank/ SBV" means the State Bank of Vietnam.
  - m. "Share" means Charter Capital to be divided to equal parts.
- n. "Share certificate" means a certificate issued by Nam A Bank or a book entry or electronic data confirming the ownership to one or several Shares of Nam A Bank. Share certificates must have the main content as prescribed in Clause 1, Article 121 of the Law on Enterprises.
- o. "Shareholder" means an organization or individual who owns one or several shares
  of the Bank and whose name is registered on the Bank's Register of Shareholders as a holder
  of share(s).
- p. "Register of Shareholders" means a document which is in writing or a set of electronic data or both forms. A Register of Shareholders shall have main content in accordance with provisions of the State Bank.
- q. "Term of operation" is the period during which Nam A Bank is permitted to conduct business activities in accordance with the provisions of Laws, from the date of being granted the Establishment and Operation License by the State Bank. Nam A Bank may extend the term of operation according to the decision of the General Meeting of Shareholders and must be approved by the State Bank.
  - r. "Vietnam" means the Socialist Republic of Vietnam.
- "Managers" of Nam A Bank include Chairman, members of the Board of Directors, Chief Executive Officer.
- "Affiliated Person" means an organization or individual that has a direct or indirect relationship with another organization or individual according to the provisions of the Law on Credit Institutions and relevant legal provisions.
- u. "Subsidiary" of Nam A Bank means a company which falls into one of the following cases:
  - Nam A Bank, or the Bank and Affiliated Person of Nam A Bank, owns 50% or more of the charter capital or more than 50% of the voting share capital of the subsidiary;
  - Nam A Bank has the right to directly or indirectly appoint a majority of or all members of the Board of Directors or Members' Council or the Chief Executive Officer of the subsidiary;
    - iii. Nam A Bank has the right to amend or supplement the charter of the subsidiary;
  - iv. The Bank and its Affiliated Persons have direct or indirect control over the approval of Resolutions, Decisions of the General Meeting of Shareholders, of the Board of Directors or of the Members' Council of the subsidiary.

- v. "Independent Board member" means any member of the Board of Directors who fully meets the standards and conditions stipulated in Clause 1 and Clause 2, Article 41 of the Law on Credit Institutions.
- w. "Equity" includes the actual value of Nam A Bank's Charter Capital, plus other reserve funds, plus other liabilities, minus deductions.
- x. "Indirect Ownership" means an organization's or individual's ownership of the Charter Capital of Nam A Bank by Affiliated Persons or investment entrustment.
- y. "Associated Company" means a company in which Nam A Bank or Nam A Bank and its Affiliated Persons owns/own over 11% of the Charter Capital or over 11% of the voting share capital but is not a Subsidiary of Nam A Bank.
- In this Charter, any reference to any provision or Legal document shall include any of its amendment, supplementation, or replacement.
- Headings (section and articles of this Charter) are used to facilitate understanding and shall not affect the content of this Charter.

Section II. Name, form, headquarters, branches, transaction offices, representative offices, non-business profession units, 100% foreign-owned banks and operating period of Nam A Bank

Article 2. Name, form, headquarters, branches, transaction offices, representative offices, non-business profession units, 100% foreign-owned banks and operating period of Nam A Bank

Nam A Bank is licensed to operate under Operating License No. 0026/NH-GP dated August 22<sup>nd</sup>, 1992, which was reissued by the Governor of the State Bank of Vietnam under Operating License No. 18/GP-NHNN dated April 13<sup>th</sup>, 2023; Establishment License No. 463/GP-UB dated September 01<sup>st</sup>, 1992 of the People's Committee of Ho Chi Minh City; Certificate of Business Registration of Joint Stock Company No. 0300872315, first registered on September 01<sup>st</sup>, 1992, issued by the Department of Planning and Investment of Ho Chi Minh City (and its amendments, supplements and replacements from time to time).

- Name of the Bank
- Full name in Vietnamese : NGÂN HÀNG THƯƠNG MẠI CỔ PHÀN NAM Á
- Abbreviated name in Vietnamese: NGÂN HÀNG NAM Á
- Full name in English : NAM A COMMERCIAL JOINT STOCK BANK
- Abbreviated name in English : NAM A BANK
- Nam A Bank is a joint stock commercial bank having juridical personality in accordance with current Laws of Vietnam.
  - Registered head office of the Bank:
- Address : 201-203 Cach Mang Thang Tam, Ward 4, District 3, Ho Chi Minh
   City
  - Telephone : (84.28) 3 929 6699

Fax : (84.28) 3 929 6688

Email : namabank@namabank.com.vn

Website : www.namabank.com.vn

4. The legal representative of Nam A Bank:

a. The Chief Executive Officer is the legal representative of Nam A Bank. In the event of vacancy of the Chief Executive Officer position, the Chairman of the Board of Directors is the legal representative of Nam A Bank.

- b. The Chief Executive Officer of Nam A Bank has the right to represent Nam A Bank to perform its right and obligations arising out of Nam A Bank's transactions, to represent Nam A Bank as the person petitioning settlement of civil matters, plaintiff, defendant, person who has the related authorities and responsibilities before, Courts and other authorities and responsibilities in accordance with provisions of Laws.
- c. The legal representative of Nam A Bank must reside in Vietnam and when being absent from Vietnam, he/she shall authorize in writing another person who must be a Manager or an Executive of Nam A Bank currently residing in Vietnam to perform his/her authorities and responsibilities. In such a case, the legal representative must remain his/her responsibilities for the performance of the authorized authorities and responsibilities.
- d. The legal representative of Nam A Bank is authorized to re-authorize another person to perform the work of the legal representative in accordance with the provisions of law and internal regulations of Nam A Bank, if any.
- e. The legal representative shall exercise other authorities and responsibilities as prescribed by the Law on Enterprises, the Law on Credit Institutions and other relevant legal provisions.
- Nam A Bank can establish branches, transaction offices, representative offices, nonbusiness profession units, and 100% foreign-owned banks to carry out Nam A Bank's operational objectives in accordance with the Board of Directors' decisions and within the scope permitted by law.
- Own seal and own account opened with the SBV, domestic and foreign banks are in line with provisions of the SBV.
  - 7. Balance sheet and funds are in accordance with provisions of Laws.
- Term of operation of Nam A Bank is 99 (ninety-nine) years from the date of establishment. Nam A Bank can be extended its term of operation based on the decision of the General Meeting of Shareholders and approved in writing by the State Bank.

#### Section III. Objectives of Nam A Bank

#### Article 3. Objectives of Nam A Bank

 The business fields and lines of Nam A Bank are all commercial banking activities specified in the Establishment and Operation License, additional Decisions issued by the Governor of the State Bank of Vietnam and other activities in accordance with the provisions of Laws.

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- 2. The objectives of Nam A Bank is to build and develop a commercial bank sustainably to achieve profits, contribute to the socio-economic development of the country, ensure dividends for shareholders and the lives of Nam A Bank employees. Specifically as follows:
- Developing and diversifying commercial banking products and services with high quality according to domestic and international standards to gain market share in the banking and finance sector;
- Developing a network of branches, transaction offices, representative offices, nonbusiness profession units, and 100% foreign-owned banks in accordance with the procedures and regulations of the State Bank and the law;
- Increasing charter capital in accordance with the scale of development of the bank's operations in each period;
- d. Continuously acquiring and improving technology, gradually modernize facilities, machinery, equipment, and processes to adapt to the transmission and capture of information in management and transactions;
- e. Training Nam A Bank's experts and employees who are proficient in their profession, have good ethics, are proactive and creative in their work, and are attentive, focused on serving customers, always eager to learn and promote new and good things.
- 3. Other objectives in the development process of Nam A Bank (if any) are in accordance with the provisions of Laws and if any of these goals require approval from the State Bank, Nam A Bank can only implement that goal after receiving written approval from the State Bank.

#### Section IV. Banking operations of Nam A Bank

After being approved in writing by the State Bank or as prescribed by law, Nam A Bank is allowed to carry out the following activities:

#### Article 4. Banking operations of Nam A Bank

- Receiving demand deposits, term deposits, savings deposits and deposits of other classes.
  - Issuing deposit certificates.
  - Extending credit by:
  - a. Lending;
  - Discounting or re-discounting;
  - Bank guarantee;
  - d. Issuing credit cards:
  - e. Domestic or international factoring for banks licensed for international payment;
  - f. Letter of credit:
  - Other forms of credit extension according to regulations of the State Bank;

- Opening payment accounts for clients.
- 5. Providing payment instruments.
- Supplying the following via account payment services:
- Domestic payment services, including check, payment order, collection order, money transfer, bank card, collection and payment services;
- International payment services and other payment services according to regulations of the State Bank.

#### Article 5. Borrowing, depositing money, purchasing and selling valuable papers

- Nam A Bank may borrow loans from the State Bank in the form of re-financing under the Law on State Bank of Vietnam.
- Nam A Bank may purchase or sell valuable papers from/to the State Bank under the Law on State Bank of Vietnam.
- Nam A Bank may grant and borrow loans, make and receive deposits, purchase and sell valuable papers on a definite term from/to credit institutions and foreign bank branches in accordance with regulations of the State Bank.
- Nam A Bank may borrow loans from foreign countries in accordance with regulations of law.

#### Article 6. Opening accounts

- Nam A Bank shall open a payment account at the State Bank and maintain a compulsory reserve amount on this account.
- Nam A Bank may open a payment account at a credit institution that may provide via account payment services.
- Nam A Bank may open an offshore payment account in accordance with the law on foreign exchange.

#### Article 7. Organization of and participation in payment systems

- Nam A Bank may organize its internal payment systems and participate in the national inter-bank payment system.
- Nam A Bank may participate in international payment systems if they meet conditions under regulations of the Government and obtained the written approval from the State Bank.

#### Article 8. Capital contribution and share purchase

- Nam A Bank may only use its charter capital and reserve fund to contribute capital or purchase shares under Clauses 2, 3, 4 and 8 of this Article.
- Nam A Bank shall establish or acquire subsidiaries or associate companies to conduct the following business activities:

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- Securities underwriting and securities brokerage; managing and distributing securities investment fund certificates; securities investment portfolio managing and share trading;
  - b. Financial leasing;
  - c. Insurance.
- Nam A Bank may establish or acquire subsidiaries or associate companies operating in fields including debts management and assets utilization, remittance, gold trade, factoring, credit cards issuance, consumer credit, intermediary payment services and credit information.
- Nam A Bank may contribute capital to or purchase shares from enterprises operating in the following fields:
- Insurance, securities, remittance, gold trade, factoring, credit cards issuance, consumer credit, intermediary payment services and credit information;
- Other fields other than those specified at point a of this Clause after obtaining the written approval from the State Bank.
- Nam A Bank shall establish or acquire subsidiaries or associate companies according to regulations in Clause 2 and Clause 3 of this Article after obtaining the written approval from the State Bank.
- 6. The requirements, documents, and procedures for approval for establishment and acquisition of subsidiaries or associate companies, capital contribution and share purchase by Nam A Bank; conditions for increase in capital at subsidiaries or associate companies of Nam A Bank; operations of subsidiaries or associate companies of Nam A Bank in the fields of management of debts and utilization of assets shall be executed under the State Bank's regulations.
- Nam A Bank shall establish subsidiaries or associate companies according to regulations of Law on Credit Institutions and other relevant legal regulations.
- Nam A Bank and Nam A Bank's subsidiaries may purchase or hold shares of other credit institutions under conditions and within the limits provided by the State Bank.

## Article 9. Foreign exchange trade and provision of foreign exchange services and derivative products

- After obtaining the State Bank's written approval, Nam A Bank may trade and provide domestic and foreign clients with the following products and services:
  - a. Foreign exchange;
- Derivatives regarding interest rates, foreign exchange, currency and other financial products.
- Foreign exchange trade and provision of foreign exchange services by Nam A Bank for clients shall comply with the law on foreign exchange.

#### Article 10. Entrustment and agents, assignment of agents

- Nam A Bank are entitled to entrust, undertake entrustment or act as agents in banking operations, or assign agents to make payment in accordance with regulations of the State Bank.
- Nam A Bank may carry out insurance agent activities in accordance with the law on insurance business within the scope of insurance agent activities as specified by the State Bank.

#### Article 11. Other business activities

- Nam A Bank may carry out other business activities in accordance with regulations
  of the State Bank. To be specific:
- a. Cash management services, treasury services provided for credit institutions and foreign bank branches, asset management and preservation and leasing of security cabinets and safes.
- Money transfer, collection, payment and other payment services without going through accounts;
- c. Purchase and sale of the State Bank's bills; corporate bonds; purchase and sale of other valuable papers, except for the valuable papers specified at point a, Clause 2 of this Article;
  - d. Monetary brokerage services;
  - e. Gold trade;
  - Other services related to factoring and letters of credit;
  - Consultancy on banking activities and other business activities specified in License.
- Nam A Bank may carry out other business activities in accordance with regulations of relevant Laws. To be specific:
- a. Purchasing and selling debt instruments of the Government, government-guaranteed bonds and local government bonds;
  - b. Issuing bonds;
  - Conducting securities depository activities;
  - d. Carrying out supervisory bank activities;
- Acting as agents that manage collateral of lenders which are international financial institutions, foreign credit institutions, credit institutions, foreign bank branches.
  - Nam A Bank must not trade in real estate, except in the following cases:
- a. Purchasing, investing in and owning real estate to be used as its business building and office or warehouse in direct service of Nam A Bank's professional activities;
  - Leasing out part of Nam A Bank's business building which is not yet used;
- c. Holding real estates as a result of debt treatment. Within 05 years from the date on which a decision to treat collateral that is real estate is issued, Nam A Bank shall sell, transfer or repurchase this real estate, In the event of repurchase of real estate, the ratio of investments

in fixed assets specified in Clause 3 Article 144 of the Law on Credit Institutions and use purposes specified in Clause 1 Article 139 of the Law on Credit Institutions shall be maintained.

4. Nam A Bank is entitled to carry out other business activities related to banking operations other than those specified in Clause 1, Clause 2 and Clause 3 of this Article according to regulations of the State Bank and other relevant Laws.

#### Section V. Charter capital and operating capital

#### Article 12. Charter capital

 Nam A Bank's Charter Capital of VND 17,156,864,800,000 (Seventeen trillion, one hundred fifty-six billion, eight hundred sixty-four million, eight hundred thousand dong).

The total charter capital of Nam A Bank is divided into 1,715,686,480 (One billion, seven hundred fifteen million, six hundred eighty-six thousand, four hundred eighty) shares with a par value of 10,000 VND.

In the event that Nam A Bank increases or decreases its charter capital, the provisions in this Clause shall be automatically changed according to the new charter capital level after Nam A Bank completes the procedures for increasing or decreasing its charter capital and registers with the competent State agencies without having approval from the General Meeting of Shareholders to amend or supplement this Clause.

- 2. Charter capital is accounted in Vietnamese Dong (VND).
- Nam A Bank shall maintain the actual value of its charter capital which is not smaller than the legal capital in accordance with the provisions of Laws.
- Nam A Bank may only use its charter capital and reserve funds to contribute capital and purchase shares under Article 111 of the Law on Credit Institutions.
  - 5. Charter capital is used for the following purposes:
- a. Purchasing and investing in Nam A Bank's fixed assets not exceeding the rate prescribed by the State Bank;
- Contributing capital and purchasing shares according to regulations of the State Bank;
  - c. Establishing subsidiaries in accordance with the provisions of law;
  - d. Lending;
  - e. Providing other services in accordance with the provisions of Laws.

#### Article 13. Change of Charter Capital

- Change of Nam A Bank's charter capital (increase or decrease) are made based on the decision of the General Meeting of Shareholders and must be approved in writing by the State Bank before changing the charter capital in accordance with the provisions of Laws.
  - 2. Nam A Bank's Charter Capital may be increased from the following sources:

- a. The Capital supplementary reserve fund; Surplus equity fund, residual earnings fund and other funds as provided in accordance with the provisions of Laws;
  - Public offering or private placement of shares;
  - Conversion of convertible bonds into ordinary shares;
  - d. Capital provided by owners and capital contributors;
  - Other sources in accordance with the provisions of Laws.
- The order, procedures and documents for requesting approval of changes in charter capital shall comply with the regulations of the State Bank and the State Securities Commission.
- 4. After changing the charter capital, Nam A Bank must amend the Charter according to the new charter capital and send the amended Charter to the State Bank, register with the competent State agencies about the new charter capital, and at the same time disclosing information in accordance with the provisions of Laws.
- The Board of Directors of Nam A Bank shall organize the appraisal of documents, procedures and conditions to approve shareholders to contribute capital according to the requirements prescribed by the State Bank and the Charter of Nam A Bank.
  - 6. Share buyback to reduces charter capital:
- a. Nam A Bank may buy back shares from shareholders if, after paying for all the shares bought back, it still ensures the safety ratios in banking operations, and the real value of the charter capital does not decrease below the legal capital level.
  - b. Conditions for Nam A Bank to buy back shares:
    - Conditions as prescribed in Articles 132, 133 and 134 of the Law on Enterprises;
  - ii. Conditions specified in Article 36 of the Law on Securities 2019 and amendments and supplements (if any);
  - iii. There is sufficient capital to repurchase shares based on the most recent audited financial statements. In the event that Nam A Bank is a parent company, Nam A Bank must ensure that there is sufficient capital owned and used by Nam A Bank on the audited consolidated financial statements.

#### Article 14. Nam A Bank's operating capital includes the following sources:

- 1. Equity capital:
- a. Charter capital;
- Differences due to asset revaluation and exchange rate differences as prescribed by Laws;
  - c. Surplus equity;
- d. The capital supplementary reserve funds, professional development investment funds, financial contingency funds;
  - e. Undistributed profits;

- f. Other capital legally owned by credit institutions and foreign bank branches.
- 2. Mobilized capital:
- Capital mobilized from deposits of organizations and individuals;
- b. Capital received for investment trust;
- c. Loans from domestic and foreign credit and financial institutions;
- d. Loan capital from State Bank;
- e. Issuance of valuable papers.
- 3. Other capital in accordance with the provisions of Laws.

### Section VI. Shares, share certificates, shareholders, major shareholders and founding shareholders

#### Article 15. Shares, Shareholders

- The par value of each share of Nam A Bank is 10,000 VND (Ten thousand Vietnamese Dong).
- Nam A Bank has at least 100 shareholders and there is no limit on the maximum number. Foreign organizations and individuals are allowed to buy shares of Nam A Bank in accordance with the provisions of Laws.
  - 3. Classes of shares and shareholders:
- a. The shares of the bank on the date of approval of this Charter are ordinary shares. Owners of ordinary shares are called ordinary shareholders. Ordinary shares cannot be converted into preferred shares.
- b. The Bank may issue other preferred shares after approval by the General Meeting of Shareholders and in accordance with the provisions of Laws.
- 4. Nam A Bank's shares can be purchased with Vietnamese currency, freely convertible foreign currency, gold, land use rights value and other assets as stipulated in Nam A Bank's Charter and in accordance with the provisions of Laws.
- 5. In the event of capital contribution in the form of land use rights and other assets other than Vietnamese currency, freely convertible foreign currency, or gold, they must be assets directly serving the operations of Nam A Bank and must be approved by the General Meeting of Shareholders. The valuation and transfer of land use rights and ownership of these assets shall be carried out in accordance with the provisions of Article 35 and Article 36 of the Law on Enterprises and other relevant legal provisions.
- 6. The Board of Directors shall decide on the time, method and price of offering shares among the shares authorized for offering. The price of offering shares shall not be lower than the market price at the time of offering or the value recorded in the books of the shares at the most recent time, except in the following cases:
  - Shares offered to all shareholders in proportion to their existing shares in Nam A Bank;



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- Shares offered to brokers or underwriters. In this case, the specific discount amount or discount rate must be approved by shareholders representing at least 65% of the total number of voting shares;
  - Other cases with discount levels decided by the Board of Directors.
- 7. Ordinary shares must be offered to existing shareholders in proportion to their ownership of ordinary shares in Nam A Bank, unless otherwise decided by the General Meeting of Shareholders. The number of shares that shareholders do not register to buy in full will be decided by the Board of Directors of Nam A Bank. The Board of Directors may distribute such shares to shareholders and others with conditions no more favorable than those offered to existing shareholders, unless otherwise approved by the General Meeting of Shareholders or otherwise provided by the Law on Securities.
- 8. Shares are considered sold when they are fully paid and the information about the buyer as prescribed in Clause 2, Article 122 of the Law on Enterprises is fully recorded in the Register of Shareholders; from that time, the buyer of shares becomes a shareholder of Nam A Bank.
- 9. After the shares are fully paid, Nam A Bank shall issue and deliver the shares to the buyer; in the event that the shares are not delivered, the information about the shareholder specified in Clause 2, Article 122 of the Law on Enterprises shall be recorded in the Register of Shareholders to certify the shareholder's ownership of shares in Nam A Bank.
- 10. The Bank may issue other classes of securities when approved by the General Meeting of Shareholders and in accordance with the provisions of Laws.

#### Article 16. Limits on share ownership

- An individual shareholder is not allowed to own shares exceeding more than 05% of Nam A Bank's charter capital.
- An organization shareholder may not own shares exceeding more than 10% of Nam A Bank's charter capital.
- A shareholder and his/her Affiliated Persons may not own shares exceeding more than 15% of Nam A Bank's charter capital. A major shareholder of Nam A Bank and his/her related persons may not own shares equal to 05% or more of another credit institution's charter capital.
  - The provisions in Clauses 2 and 3 of this Article do not apply to the following cases:
- a. Owning shares in subsidiaries and affiliated companies that are credit institutions as prescribed in Clauses 2 and 3, Article 111 of the Law on Credit Institutions;
  - Owning state shares in equitized credit institutions;
- Foreign investor's shareholding as prescribed in Clause 7, Article 63 of the Law on Credit Institutions.
- The share ownership ratio specified in Clause 1 and Clause 2 of this Article includes the number of shares indirectly owned. The share ownership ratio specified in Clause 3 of this

Article includes shares that shareholders entrust to other organizations or individuals to purchase shares and does not include the share ownership of Affiliated Persons who are subsidiaries of that shareholder as prescribed in point a, Clause 9, Article 4 of the Law on Credit Institutions.

#### Article 17. Share Certificates

- Shareholders of Nam A Bank are issued share certificates corresponding to the number of shares and class of shares owned.
- 2. The shares certificate must bear the seal of Nam A Bank and the signature of the legal representative of Nam A Bank in accordance with the provisions of the Law on Enterprises. The shares certificate must clearly state the number and class of shares held by the shareholder, the full name of the shareholder and other information in accordance with the provisions of the Law on Enterprises. Specifically:
  - Name, business registration number, head office address of Nam A Bank;
  - b. Number of shares and class of shares;
  - c. Par value of each share and total par value of shares stated on the share certificate;
- d. Full name, contact address, nationality, legal document number of the individual for individual shareholders; name, enterprise code or legal document number of the organization, head office address for institutional shareholders;
  - e. Signature of the legal representative of Nam A Bank;
  - Registration number in the Register of Shareholders and date of issue of shares;
- g. Other content as prescribed in Articles 116, 117 and 118 of the Law on Enterprises for shares of preferred share.
  - Each issued share shall not be recorded as having multiple classes of shares.
- 4. Within 30 (thirty) days from the date of submission of a complete application for transfer of share ownership as prescribed by Nam A Bank or within 30 (thirty) days (or another period as prescribed by the issuance terms) from the date of full payment for the purchase of shares as prescribed in Nam A Bank's share issuance plan, the owner of the shares shall be issued a share certificate. The owner of shares shall not have to pay Nam A Bank for the cost of printing the share certificate.

Shares owned by members of the Board of Directors, members of the Board of Supervisors, major shareholders, founding shareholders and foreign shareholders must be registered according to regulations.

- In the event that the shareholder only transfers some of the registered shares in a share certificate, the old share certificate shall be revoked and a new share certificate recording the remaining shares shall be issued free of charge.
- 6. Nam A Bank may manage share certificates for shareholders or issue share certificates upon request of shareholders. In the event that the share certificatess are lost, burned or otherwise destroyed, shareholders must immediately notify and request Nam A Bank to issue new share certificates and must pay fees as prescribed by Nam A Bank.

- 7. Nam A Bank's shares cannot be used as collateral at Nam A Bank itself.
- 8. In the event that the shares are issued in the form of certificates, Nam A Bank must issue share certificates to shareholders within 30 days from the date the shareholders fully pay the amount committed to buy shares when increasing charter capital.
- In the event that the shares are registered for centralized deposit at the Vietnam Securities Depository and Clearing Corporation, the regulations of this Corp. shall be implemented from time to time.

#### Article 18. Other securities certificates

Bond certificates or other securities certificates of Nam A Bank (except for offer letters, temporary certificates and similar documents) are issued with the seal and specimen signature of the legal representative of Nam A Bank.

#### Article 19. Transfer of Shares

- Shares of a shareholder holding shares are considered to have been transferred when the information specified in Article 21 of this Charter is fully recorded in the Register of Shareholders.
- All shares are freely transferable unless otherwise provided by Laws. Shares listed on the Stock Exchange are transferred in accordance with the provisions of the law on securities and the securities market.
- 3. The transfer of shares is carried out in accordance with the provisions of the Law on Credit Institutions, the Law on Securities and the regulations guiding their implementation. The form of transfer is established in writing as specifically prescribed by the Board of Directors. The transfer document is signed by the transferor, the transferee or their legally authorized representatives. Shares are transferred when the information in point d, Clause 1, Article 21 of this Charter is correctly and fully recorded in the Register of Shareholders; from that time, the transferee of shares is recognized as a shareholder of Nam A Bank.
- 4. In the event that a shareholder passes away, the settlement of the rights and responsibilities of that shareholder shall be carried out in accordance with the provisions of the law on inheritance.
- Nam A Bank complies with regulations on listing and issuing shares at the Stock Exchange according to regulations of the State Bank, regulations of the State Securities Commission, the Charter of Nam A Bank and the provisions of Laws.
- 6. Individual shareholders and institutional shareholders whose representatives of capital contributions at Nam A Bank are members of the Board of Directors, members of the Board of Supervisors, or the Chief Executive Officer of Nam A Bank are not allowed to transfer their shares during their tenure.
- 7. During the time of handling the consequences of personal responsibility according to the resolution or decision of the General Meeting of Shareholders or according to the decision of the State Bank, members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer are not allowed to transfer shares, except in one of the following cases:

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- a. Members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer are authorized representatives of institutional shareholders that are merged, consolidated, divided, separated, dissolved, or bankrupt in accordance with the provisions of Laws;
- Members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer are forced to transfer shares according to a court judgment or decision that has come into legal effect;
- c. Members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer transfer shares to other investors to implement the recovery plan, the plan to transfer all capital contributions, and the approved compulsory transfer plan.
- In the event of purchasing or receiving transfer of shares leading to become a major shareholder of Nam A Bank, it must be approved in writing by the State Bank before implementation.
  - 9. Nam A Bank is allowed to transfer shares to foreign investors.

Conditions, procedures, maximum total shareholding of foreign investors, maximum shareholding ratio of a foreign investor at Nam A Bank; conditions for Nam A Bank to sell shares to foreign investors are implemented according to the provisions of Laws.

#### Section VII. Management structure

#### Article 20. Management structure

The organizational structure of management, administration and supervision of Nam A Bank includes:

- General Meeting of Shareholders;
- 2. Board of Directors;
- Board of Supervisors;
- 4. Chief Executive Officer.

#### Section VIII. Shareholders and the General Meeting of Shareholders

#### Article 21. Register of Shareholders

- Nam A Bank shall make and retain the Register of Shareholders from the issuance date of the Establishment and Operation License. The Register of Shareholders can be physical or electronic documents and contain information about the shareholders' Nam A Bank of shares. A Register of Shareholders shall contain the following information:
  - Nam A Bank's name and head office address;
- Total number of authorized shares, classes of authorized shares and quantity of each class;
  - Total number of sold shares of each class and value of share capital contributed;



- Full names, signatures, mailing addresses, nationalities and legal document numbers of individual shareholders; names, business registration number or legal document numbers and headquarters addresses of institutional shareholders;
  - Quantity of each class of shares of each shareholder, date of share registration.
- In the event where the shares are registered for centralized custody at the Vietnam Securities Depository and Clearing Corporation, the monitoring and management of shareholders will be carried out in accordance with the Laws.

#### Article 22. Rights of Shareholders

- Shareholders are the owners of Nam A Bank and have corresponding authorities and responsibilities based on the number and class of shares they own. Shareholders are only responsible for the debts and other asset obligations of Nam A Bank to the extent of the capital they have contributed to Nam A Bank.
  - Ordinary shareholders have the right to:
- a. Participate in and make comments at the General Meeting of Shareholders; exercise
  the right to vote directly or by authorized representatives or another method prescribed by law
  or the company's charter. Each ordinary share equals one vote;
  - Receive dividends at the rate decided by the General Meeting of Shareholders;
- Be given priority to buy additional shares in proportion to their holding of ordinary shares in Nam A Bank according to the issuance plan approved by the General Meeting of Shareholders, in accordance with the provisions of Laws;
- d. Transfer of shares and the right to purchase shares to other shareholders of Nam A Bank or other organizations and individuals in accordance with the provisions of the Law on Credit Institutions and the Charter of Nam A Bank;
- Access names and addresses on the list of voting shareholders; request rectification of incorrect information about themselves;
- f. Access, extract, make copies of Nam A Bank's Charter, minutes, resolutions and decisions of the General Meeting of Shareholders;
- Receive a share of the remaining assets corresponding to the number of shares owned in Nam A Bank when Nam A Bank is dissolved or bankrupt;
- h. Grant written authorization to another person to perform one's authorities and responsibilities; the authorized person cannot run for election in their own capacity;
- Request Nam A Bank to buy back their shares in the cases specified by the Law on Enterprises;
- j. Be treated equally. Each share of the same class grants shareholders equal rights, obligations, and benefits. In the event of Nam A Bank having preferred shares, the authorities and responsibilities associated with these preferred shares must be approved by the General Meeting of Shareholders and fully disclosed to the shareholders;

- Have full access to periodic information and extraordinary information published by Nam A Bank in accordance with legal regulations;
- Be protected in their legal rights and interests; to request the suspension or annulment of resolutions and decisions approved by the General Meeting of Shareholders and the Board of Directors in accordance with the provisions of the Law on Enterprises;
  - m. Other rights as stipulated by Laws and the Charter of Nam A Bank.
- Shareholders or a group of shareholders owning 5% or more of the total ordinary shares have the following additional rights:
- a. Review, look up, extract the minutes and resolutions, decisions of the Board of Directors, first-half and annual financial statements, reports from the Board of Supervisors, contracts, transactions that shall be approved by the Board of Directors, and other documents, except for documents related to trade secrets and business secrets of Nam A Bank;
- Request to convene a meeting of the General Meeting of Shareholders in the events specified in Clause 4 of this Article;
- c. Requesting the Board of Supervisors to investigate into specific matters relevant to the company's administration when necessary. The request must be made in writing and contain the full names, mailing addresses, nationalities, legal document numbers of individual shareholders; names, business registration numbers or legal document numbers, headquarters addresses of institutional shareholders; quantities of shares and time of shares registration of each shareholder, total quantity of shares of the group and their holdings in Nam A Bank; the matter that needs investigating and the purposes of investigation;
- d. Nominating and proposing candidates for the Board of Directors and the Board of Supervisors as stipulated in Clause 5 of this Article.
- 4. Shareholders or a group of shareholders specified in Clause 3 of this Article have the right to request the convening of a General Meeting of Shareholders in the following cases:
- a. The Board of Directors seriously violates the rights of shareholders, the responsibilities of managers, or makes decisions beyond the authority granted.
  - b. Other cases as stipulated by the regulations of Nam A Bank's Charter.

The request to convene a meeting of the General Meeting of Shareholders must be made in writing and must included the following content: full name, mailing addresses, nationalities, and legal document numbers of individual shareholders; name, business registration numbers or legal document numbers, headquarters addresses for institutional shareholders; quantities of shares and time of shares registration date of each shareholder, total quantity of shares of the group and their holdings of Nam A Bank; the basis and reasons for the request to convene the General Meeting of Shareholders; the signatures of the relevant shareholders or the request document must be prepared in multiple copies, with each copy containing the signature of at least one relevant shareholder. Accompanying the request to convene the meeting must be documents and evidence regarding the violations of the Board of Directors, the extent of the violations, or decisions that exceed its authorities.

- Nomination and proposition candidates for the Board of Directors and the Board of Supervisors shall be carried out as follows:
- a. Based on the number of members of the Board of Directors and the Board of Supervisors, shareholders or groups of shareholders specified in this Clause have the right to nominate one or more candidates for the Board of Directors and the Board of Supervisors as decided by the General Meeting of Shareholders. In the event that the number of candidates nominated or proposed by shareholders or groups of shareholders is less than the number of candidates they are entitled to nominate or propose according to the decision of the General Meeting of Shareholders, the remaining candidates will be nominated or proposed by the Board of Directors, the Board of Supervisors, and other shareholders.
- The list of candidates must be submitted to the Board of Directors by the deadline set by the Board of Directors.
- c. Ordinary shareholders forming a group to nominate candidates for the Board of Directors and the Board of Directors must notify the shareholders attending the meeting in advance of the group meeting before the opening of the General Meeting of Shareholders.

#### Article 23. Responsibilities of Shareholders

- Shareholders have the following responsibilities:
- a. Paying the full amount corresponding to the number of shares committed to purchase within the timeframe specified by Nam A Bank; be responsible for the debts and other asset obligations of Nam A Bank within the scope of the contributed capital to Nam A Bank;
- b. Not withdrawing contributed equity from Nam A Bank in any form that leads to a reduction in the charter capital of Nam A Bank, except in the cases specified in Article 65 of the Law on Credit Institutions;
- c. Being responsible before the Laws for the legality of the contributed capital, purchasing, and receiving the transfer of shares at Nam A Bank; not using funds provided by credit institutions or foreign bank branches for credit, or funds from corporate bond issuance to purchase or receive the transfer of shares of Nam A Bank; not to contribute capital or purchase shares of Nam A Bank under the name of any other individual or legal entity in any form, except in the events of authorization as stipulated by law;
  - d. Complying with the Charter and internal regulations of Nam A Bank;
- e. Complying with the resolutions and decisions of the General Meeting of Shareholders and the Board of Directors;
- f. Being responsible when acting on behalf of Nam A Bank in any form to commit illegal acts, conduct business, or engage in transactions for personal gain or to serve the interests of other organizations or individuals;
- g. Securing the confidentiality of information provided by Nam A Bank in accordance with the provisions of Laws and the Charter of Nam A Bank; the information provided may only be used to exercise and protect one's legal rights and interests; it must not be disseminated, copied, or sent to other organizations or individuals.

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- h. Attending the General Meeting of Shareholders and exercising voting rights by the following methods:
  - i. Attending and voting directly at the meeting;
  - ii. Authorizing other individuals or organizations to attend and vote at the meeting;
  - Attending and voting via online conferences, electronic voting, or other electronic means;
    - iv. Sending the ballot to the meeting via mail, fax, email, or other electronic means;
  - v. Sending the ballot by other means in accordance with the provisions of Laws and approved by the Board of Directors.

Shareholders may authorize a member of the Board of Directors to represent them at the General Meeting of Shareholders;

- i. Providing the correct address when registering to purchase shares;
- j. Other responsibilities as stipulated by Laws and the Charter of Nam A Bank.
- 2. Shareholders who receive investment trust for other organizations or individuals must provide Nam A Bank with information about the beneficial owners of the shares they have received for investment in Nam A Bank. Nam A Bank has the right to suspend the rights of shareholders who receive investment trust in the event that these shareholders do not provide information or provide incomplete or inaccurate information about the beneficial owners of the shares.

#### Article 24. Annual General Meeting of Shareholders

- 1. The General Meeting of Shareholders consists of all shareholders with voting rights and is the supreme decision-making authority of Nam A Bank. The Annual General Meeting of Shareholders meets once a year within four (04) months from the end of the fiscal year, except in the cases where the Annual General Meeting is extended in accordance with the provisions of Laws. In addition to the annual meeting, the General Meeting of Shareholders may hold extraordinary meetings. The meeting location of the General Meeting of Shareholders is determined as the place where the Chairman of the meeting attends the meeting and must be within the territory of Vietnam.
- 2. The Board of Directors convenes the Annual General Meeting of Shareholders and selects an appropriate venue. The Annual General Meeting of Shareholders decides on matters in accordance with the provisions of Laws and the Charter of Nam A Bank, particularly approving the audited annual financial statements. In the event that the audit report on the annual financial statements of Nam A Bank contains significant exceptions, a contrary audit opinion, or a refusal, Nam A Bank must invite a representative from an approved auditing organization to conduct the audit of Nam A Bank's financial statements to attend the Annual General Meeting of Shareholders, and the representative from the aforementioned approved auditing organization is responsible for attending the Annual General Meeting of Shareholders of Nam A Bank.

#### Article 25. Extraordinary General Meeting of Shareholders

- The Board of Directors convenes an extraordinary General Meeting of Shareholders in the following cases:
  - The Board of Directors deems it necessary for the benefits of Nam A Bank;
  - The number of members of the Board of Directors and the Board of Supervisors is less than the minimum number of members required by law;
  - c. At the request of a shareholder or a group of shareholders holding 5% of the total ordinary shares as stipulated in point b, Clause 3 and Clause 4, Article 22 of the Nam A Bank's Charter; or at the request of a shareholder or a group of shareholders holding more than 10% of the total ordinary shares;
  - At the request of the Board of Supervisors;
  - Deciding on the content as required by the State Bank when events occur that affect the safety of Nam A Bank's operations.
- The Board of Directors must convene a General Meeting of Shareholders within 30 (thirty) days from the date of receiving one of the requests or the date of occurrence of one of the events mentioned in Clause 1 of this Article.
- 3. In the event that the Board of Directors does not convene a General Meeting of Shareholders as stipulated in Clause 2 of this Article, within the following thirty days, the Board of Supervisors shall replace the Board of Directors to convene the General Meeting of Shareholders in accordance with Clause 3 of Article 140 of the Law on Enterprises.
- 4. In the event that the Board of Supervisors does not convene a General Meeting of Shareholders as stipulated in Clause 3 of this Article, the shareholders or group of shareholders making the request as specified in point c, Clause 1 of this Article have the right to represent Nam A Bank to convene a General Meeting of Shareholders in accordance with the provisions of Laws.

#### Article 26. Authorities and Responsibilities of the General Meeting of Shareholders

- 1. The Annual General Meeting of Shareholders has the right to discuss and approve:
- a. The annual business plan of Nam A Bank;
- Annual financial statement;
- The report of the Board of Directors on governance and the performance results of the Board of Directors and each individual member of the Board of Directors;
- d. The report of the Board of Supervisors on the business results of Nam A Bank, the performance of the Board of Directors, and the Chief Executive Officer;
- Self-assessment report on the performance of the Board of Supervisors and its members;
  - The dividend rate for each share of each class;
- g. Other issues under the authority of the General Meeting of Shareholders as stipulated by this Charter and the Laws.

- The Annual and Extraordinary General Meeting of Shareholders approves decisions on the following issues:
  - Approving the development orientation of Nam A Bank;
- Approving the Charter of Nam A Bank; amend and supplement the Charter of Nam A Bank;
- Approving the regulations on the organization and operation of the Board of Directors and the Board of Supervisors;
- d. Deciding on the number of members of the Board of Directors and the Board of Supervisors for each term; elect, dismiss, remove, additionally elect, and replace members of the Board of Directors and members of the Board of Supervisors in accordance with the standards and conditions stipulated by the Law on Credit Institutions and the Charter of Nam A Bank;
- e. Deciding on the amount of annual remuneration, bonuses, and other benefits for members of the Board of Directors and members of the Board of Supervisors, based on compliance with the provisions of Article 163 and Article 172 of the Law on Enterprises; decide on the operational budget of the Board of Directors and the Board of Supervisors;
- f. Reviewing and handling according to the authorities, the violations of the Board of Directors and the Board of Supervisors that cause damage to Nam A Bank and its shareholders;
  - Deciding on the organizational structure of management of Nam A Bank;
- Approving the plan to change the charter capital; approving the plan to issue shares, including the class of shares and the number of new shares to be issued;
  - Approving the plan on share buyback;
  - Approving the plan on issuance of convertible bonds;
- Approving the proposed remedial plan in the event of early intervention as stipulated in Article 143 of the Law on Credit Institutions;
- Approving the annual financial statements; the profit distribution plan after fulfilling tax obligations and other financial obligations of Nam A Bank;
- m. Approving the report of the Board of Directors and the Board of Supervisors regarding the implementation of the assigned duties and authorities;
- n. Deciding on the establishment or converting the legal forms of foreign trade presence, subsidiaries of Nam A Bank;
- o. Approving the plan for capital contribution, buying, and selling shares or capital contributions of Nam A Bank in enterprises or other credit institutions, the value of the capital contribution, the expected purchase price, or the book value in the event of selling shares or capital contributions must be at least 20% of the charter capital of Nam A Bank as recorded in the most recent audited financial statements.

- p. Approving the investment decision, the purchase, and sale of fixed assets of Nam A Bank that the investment amount, the expected purchase price, or the original price in the event of selling fixed assets with a value of 20% or more of Nam A Bank's charter capital as recorded in the most recent audited financial statements;
- q. Approving other contracts, transactions with a value of 20% or more of Nam A Bank's charter capital, as recorded in the most recent audited financial statements, between Nam A Bank and members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer, major shareholders of Nam A Bank; Affiliated Persons of managers, members of the Board of Supervisors, major shareholders of Nam A Bank; subsidiaries, and affiliated companies of Nam A Bank, except in the cases where a mandatory transfer plan is being implemented;
- Deciding on the division, separation, consolidation, merger, conversion of legal form, dissolution, or request the court to initiate bankruptcy proceedings for the bank;
- Deciding on changing the location of the headquarters; changing the industry, profession, and business field;
  - t. Deciding on solutions to address significant financial fluctuations at Nam A Bank.
- u. Approve the internal governance regulations; the Operational Regulations of the Board of Directors and the Board of Supervisors;
- Approve the list of independent auditing firms; dismiss independent auditors when necessary.
- Shareholders do not have voting rights when there is a conflict of interest related to the parties in the contracts or transactions mentioned in Clause 2 of this Article or according to other legal provisions applicable at any given time.
- The General Meeting of Shareholders discusses and votes on decisions regarding the issues included in the meeting agenda.

#### Article 27. The right to attend the General Meeting of Shareholders

 The list of shareholders entitled to attend the General Meeting of Shareholders is based on the bank's Register of Shareholder.

The list of shareholders entitled to attend the General Meeting of Shareholders must be established no more than 10 (ten) days before the date on which the invitation notice of the General Meeting of Shareholders is sent. Nam A Bank must publicly announce information regarding the establishment of the list of shareholders entitled to attend the General Meeting of Shareholders at least 20 (twenty) days before the final registration date.

2. The list of shareholders entitled to attend the General Meeting of Shareholders must include the full name, contact address, nationality, and legal document number of individuals shareholders; the name, business registration number or legal document number of institutions, and the address of the head office for institutional shareholders; the number of shares of each class, and the number and date of registration of each shareholder.

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- Each shareholder has the right to be provided with information related to themselves as recorded in the list of shareholders entitled to attend the General Meeting of Shareholders.
- 4. Shareholders have the right to request the convener of the General Meeting of Shareholders to correct any discrepancies or to add necessary information about themselves in the list of shareholders entitled to attend the General Meeting of Shareholders.

#### Article 28. Authorization to attend the General Meeting of Shareholders

- Shareholders, or their authorized representatives, are organizations that can directly attend the meeting or delegate another individual or organization to attend the meeting, or participate in the meeting approving one of the forms specified in point h, Clause 1, Article 23 of this Charter.
- 2. The authorization of individuals or organizations to represent shareholders at the General Meeting of Shareholders as stipulated in Clause 1 of this Article must be made in writing. The authorization document must be prepared in accordance with civil law and must clearly state the name of the shareholder granting the authorization, the name of the individual or organization receiving the authorization, the number of shares being authorized, the content of the authorization, the scope of the authorization, the duration of the authorization, and the signatures of both the authorizing party and the authorized party.

In the event of a delegated authorization, the meeting participant must present the original authorization document from the shareholder, and the representative authorized by the shareholder is an organization (if it has not been previously registered with Nam A Bank).

- 3. Before the opening of the General Meeting of Shareholders or before the meeting is reconvened, if Nam A Bank does not receive notification of any of the following events, then the participation in the General Meeting of Shareholders and/or the voting ballot of the authorized representative within the scope of the authorization remains valid when:
- The authorizing person has passed away, has limited civil capacity, or has lost civil capacity;
  - b. The authorizing person has revoked the power of attorney;
- c. The authorizing person has revoked the authority of the person executing the delegation.

#### Article 29. Change of Rights

1. The change or cancellation of special rights attached to a class of preferred shares takes effect when approved by shareholders representing 65% or more of the total voting shares of all shareholders present at the meeting. The resolution of the General Meeting of Shareholders regarding changes that adversely affect the authorities and responsibilities of shareholders holding preferred shares can only be passed if it is approved by shareholders of the same class of preferred shares representing 75% or more of the total number of those preferred shares present or by shareholders of the same class of preferred shares representing 75% or more of the total number of those preferred shares in the event of passing the resolution in the form of written consent.



- 2. The organization of a meeting of shareholders holding a specific class of preferred shares to approve the aforementioned changes is only valid when there are at least two (02) shareholders (or their authorized representatives) present, holding at least one-third (1/3) of the par value of the issued shares of that class. If the required number of representatives is not met, the meeting will be rescheduled within the next 30 days, and those holding shares of that class (regardless of the number of individuals and shares) present in person or by authorized representatives will be considered to meet the required quorum. At the meetings of shareholders holding the aforementioned preferred shares, those present in person or by representatives may request a secret ballot. Each share of the same class has equal voting rights at the aforementioned meetings.
- The procedure for conducting such separate meetings shall be carried out in accordance with the provisions of Articles 31, 32, and 33 of this Charter.
- 4. Unless otherwise provided in the terms of share issuance, the special rights attached to the preferred shares regarding some or all matters related to the distribution of profits or assets of Nam A Bank shall not be altered when Nam A Bank issues additional shares of the same class.

#### Article 30. Convening the General Meeting of Shareholders, Meeting Agenda, and Notification

- The Board of Directors convenes the General Meeting of Shareholders or the General Meeting of Shareholders is convened in other cases as stipulated in this Charter. The convener of the General Meeting of Shareholders must perform the following tasks:
  - a. Preparing a list of shareholders entitled to attend the meeting and vote;
  - Preparing the agenda, content, meeting materials, and draft resolutions for each issue on the meeting agenda;
  - Determining the time and location of the meeting and sending a notice of the meeting invitation to the shareholders entitled to attend.
  - 2. Invitation procedures of the General Meeting of Shareholders:
- a. The convener of the General Meeting of Shareholders must send a meeting invitation to all shareholders on the list of shareholders entitled to attend the meeting at least 21 (twentyone) days before the meeting date (calculated from the date the notice is sent or validly delivered). The notice must be sent by a guaranteed method to the contact address of the shareholders and simultaneously published on the electronic information page (website) of Nam A Bank and the State Securities Commission, as well as the stock exchange where Nam A Bank's shares are listed or registered for trading.

The meeting agenda for the General Meeting of Shareholders and related documents regarding the issues to be voted on at the meeting will be sent to the shareholders and/or posted on the electronic information page of Nam A Bank. In the event that the documents are not sent along with the notice of the General Meeting of Shareholders, the invitation must clearly state the address of the electronic information page for shareholders to access. The meeting invitation must include the name, address of the headquarters, and the business registration number of Nam A Bank; the name and contact address of the shareholder, the time and location of the meeting, and any other requirements for the participants.

- b. The meeting invitation must be accompanied by the following documents:
- The meeting agenda, the documents used in the meeting, and the draft resolutions for each issue on the agenda;
  - Ballot;
  - Power of attorney for attending the meeting.
- The list and detailed information of candidates in the event of electing members of the Board of Directors and the Board of Supervisors.
- 3. Shareholders or a group of shareholders specified in Clause 3, Article 22 of this Charter have the right to propose issues to be included in the agenda of the General Meeting of Shareholders. Proposals must be in writing and submitted to Nam A Bank no later than three working days before the opening date. Proposals must clearly state the shareholder's name, permanent address, nationality, identification number, passport, or other legal personal identification for individual shareholders; the name, business registration number or establishment decision number, and headquarters address for institutional shareholders; the quantity of each class of shares held by the shareholder, and the issues proposed to be included in the meeting agenda.
- 4. In the event that the convener of the General Meeting of Shareholders refuses the proposal specified in Clause 3 of this Article, they must provide a written response, stating the reasons, no later than two (02) working days before the opening date of the General Meeting of Shareholders. The convener of the General Meeting of Shareholders may only refuse the proposal specified in Clause 3 of this Article in the following cases:
- The proposal was submitted late or was insufficient and not in accordance with the content;
- The issue raised is not within the decision-making authority of the General Meeting of Shareholders;
- The issues that do not comply with the provisions of Nam A Bank's Charter and do not comply with the provisions of Laws;
- d. At the time of the proposal, the shareholder or group of shareholders does not hold at least 5% of the total ordinary shares as stipulated in Clause 3, Article 22 of these regulations.
- Only the General Meeting of Shareholders has the authority to change the meeting agenda attached to the invitation notice of the General Meeting of Shareholders.
- The Board of Directors must prepare a draft resolution for each issue on the meeting agenda.

Article 31. Conditions for conducting the General Meeting of Shareholders Conditions for conducting the General Meeting of Shareholders:

- The General Meeting of Shareholders is held when the number of shareholders and authorized representatives attending the meeting exceeds 50% of the total voting shares.
- 2. In the event that the conditions for conducting the meeting prescribed in Clause 1 of this Article are not fulfilled, the invitation for the second meeting shall be sent within 30 days from the first meeting date. The second General Meeting of Shareholders shall be conducted when it is participated by a number of shareholders that represent at least 33% of the votes.
- 3. In the event that the conditions for conducting the second meeting prescribed in Clause 2 of this Article are not fulfilled, the invitation for the third meeting shall be sent within 20 days from the second meeting date. The third General Meeting of Shareholders shall be conducted regardless of the number of votes represented by the participants, it shall be considered valid and have the authority to decide on all issues proposed for approval at the first General Meeting of Shareholders.

## Article 32. Procedures for conducting meetings and voting at the General Meeting of Shareholders

- Before the meeting begins, Nam A Bank must carry out the shareholder registration procedure and must continue the registration until all shareholders entitled to attend the meeting have registered.
- 2. When registering shareholders, Nam A Bank issues each shareholder or their authorized representative a Ballot, which includes the registration number, the full name of the shareholder, the full name of the authorized representative, and the number of votes for that shareholder. The General Meeting of Shareholders discusses and votes on each issue in the agenda. Voting is conducted according to the voting regulations of each General Meeting of Shareholders. The General Meeting of Shareholders elects persons who are responsible for counting votes or supervising the vote counting based on the request of the Chairman of the meeting. The number of members of the vote counting committee is determined by the General Meeting of Shareholders based on the request of the Chairman of the meeting.
- 3. Shareholders or authorized representatives who arrive after the meeting has commenced have the right to register immediately and subsequently participate and vote at the assembly right after registration. The Chairman of the meeting is not responsible for pausing the assembly to allow late shareholders to register, and the validity of the matters that have been voted on previously remains unchanged.
- The election of the Chairman of the meeting, Secretariat Board, and Vote Counting Committee is regulated as follows:
- a. The Chairman of the Board of Directors presides over or authorizes another member of the Board of Directors to preside over the General Meeting of Shareholders convened by the Board of Directors. In the event that the Chairman is absent or temporarily unable to perform their duties, the remaining members of the Board of Directors will elect one of them to preside over the meeting by majority vote. If no one can be elected as the Chairman of the meeting, the Head of the Board of Supervisors will facilitate the General Meeting of Shareholders to elect a Chairman of the meeting, and the person with the highest number of votes will preside over the meeting.

- b. Except in the cases specified in point a of this Clause, the person who signs the notice to convene the General Meeting of Shareholders shall organize the meeting for the General Meeting of Shareholders to elect the Chairman of the meeting, and the person with the highest number of votes shall be appointed as the Chairman of the meeting.
- c. The Chairman of the meeting appoints one or more individuals to serve as secretaries and members of the presidium to assist the Chairman.
- d. The General Meeting of Shareholders elects one or more individuals to the Vote Counting Committee at the proposal of the Chairman of the meeting.
- The meeting agenda and content of the meeting must be approved by the General Meeting of Shareholders during the opening session. The meeting agenda must clearly specify and detail the time allocated for each issue in the meeting agenda.
- The Chairman of the meeting has the authority to carry out necessary and reasonable activities to conduct the General Meeting of Shareholders in an orderly manner, according to the approved meeting agenda and reflecting the wishes of the majority of participants.
- 7. The Chairman of the meeting has the right to postpone the General Meeting of Shareholders that has the required number of registered participants or to change the meeting location in the events specified in Clause 8, Article 146 of the Law on Enterprises.
- The convener the meeting or presiding over the General Meeting of Shareholders has the following rights:
- Requiring all meeting participants to undergo screening or other reasonable legal security measures;
- b. Requesting the competent authorities to maintain order during the meeting; expeling those who do not comply with the Chairman's authorities, intentionally disrupt order, obstruct the normal progress of the meeting, or fail to adhere to security screening requirements from the General Meeting of Shareholders.
- The convener of the General Meeting of Shareholders, after careful consideration, may take appropriate measures to:
  - Arranging seatings at the General Meeting of Shareholders' venue;
  - Ensuring the safety of everyone present at the meeting's venues;
  - Facilitating conditions for shareholders to attend (or continue attending) the meeting.

The convener of the General Meeting of Shareholders has full authority to change the aforementioned measures and implement all necessary actions. The measures applied may include issuing entry passes or using other selection methods.

- 10. In the event that measures specified in Clause 9 of this Article are applied at the General Meeting of Shareholders, the Board of Directors may determine the location of the meeting as follows:
- a. Announcing the meeting will take place at the location specified in the notice, and the Chairman of the meeting will be present there ("Main venue of the meeting");

b. Arranging and organizing for shareholders or authorized representatives who cannot attend the meeting under this Clause, or those who wish to participate from a location different from the main venue of the meeting, to be able to attend the meeting simultaneously.

Announcing of the organization of the meeting does not need to specify the planning details according to this Clause.

- In this Charter (unless circumstances require otherwise), all shareholders are considered to participate in the meeting at the main venue of the meeting.
- 12. Annually, Nam A Bank holds a General Meeting of Shareholders at least once (01). The Annual General Meeting of Shareholders must not be conducted in the form of obtaining written opinions. In the event that Nam A Bank utilizes modern technology to organize the General Meeting of Shareholders by online meetings, Nam A Bank is responsible for ensuring that shareholders can attend and vote electronically or by other electronic means as stipulated in Article 144 of the Law on Enterprises and Clause 3 of Article 273 of Decree No. 155/2020/ND-CP dated December 31st, 2020, of the Government detailing the implementation of certain provisions of the Law on Securities.

#### Article 33. Approval of the decision of the General Meeting of Shareholders

- The General Meeting of Shareholders approves decisions within its authority by voting at the meeting or by obtaining written opinions.
- Decisions of the General Meeting of Shareholders regarding the following issues must be approved by voting at the General Meeting of Shareholders:
  - a. Approving the development orientation of Nam A Bank;
- b. Deciding on the number of members of the Board of Directors and the Board of Supervisors for each term; elect, dismiss, remove, additionally elect, and replace members of the Board of Directors and members of the Board of Supervisors in accordance with the standards and conditions stipulated by the Law on Credit Institutions and the Charter of Nam A Bank;
- Reviewing and handling, according to the Board's authority, the violations of the Board of Directors and the Board of Supervisors that cause damage to Nam A Bank and its shareholders;
- d. Deciding on the division, separation, consolidation, merger, conversion of legal form, dissolution, or request the Court to initiate bankruptcy proceedings for the bank.
  - The decision of the General Meeting of Shareholders is approved if:
- a. Except in the cases specified in point b of this Clause, a decision of the General Meeting of Shareholders shall be adopted when it is approved by shareholders or by authorized representatives representing more than 50% of the total voting shares present at the General Meeting of Shareholders (in the event of an in-person meeting) or when approved by shareholders representing more than 50% of the total voting shares of all shareholders (in the event of obtaining shareholders' written opinions).

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- b. The following issues must be approved by the number of shareholders representing over 65% of the total voting shares of all shareholders with voting rights present in person or by authorized representatives at the General Meeting of Shareholders (in the event of an inperson meeting) or when approved by shareholders representing more than 65% of the total voting shares of all shareholders (in the event of obtaining written opinions):
  - Approving the plan to change the charter capital; approving the plan to issue shares, including the class of shares and the number of new shares to be issued;
  - ii. Approving the investment decision to buy or sell fixed assets of Nam A Bank, the investment amount, expected purchase price, or original value in the event of selling fixed assets with a value of 20% or more of Nam A Bank's charter capital as recorded in the most recent audited financial statements:
  - Deciding on the division, separation, consolidation, merger, conversion of legal form, dissolution, or request the court to initiate bankruptcy proceedings for the bank;
    - iv. Changing the industry, profession, and business field;
    - v. Changing the organizational management structure of Nam A Bank.
- 4. The election of members of the Board of Directors and the Board of Supervisors must be conducted by cumulative voting, whereby each shareholder has a total number of votes corresponding to the total number of shares owned multiplied by the number of members to be elected to the Board of Directors or the Board of Supervisors, and shareholders have the right to allocate all of their votes to one or several candidates.
- Resolutions of the General Meeting of Shareholders passed by 100% of the total voting shares are legal and effective even if the procedures and processes for passing those resolutions are not carried out in accordance with regulations.

## Article 34. Authority and procedure for obtaining shareholders' written opinions to approve the decisions of the General Meeting of Shareholders

- The Board of Directors has the right to obtain shareholders' written opinions to approve the decisions of the General Meeting of Shareholders at any time if deemed necessary for the benefit of Nam A Bank, except in the cases that specified in Clause 2, Article 33 of this Charter. The decisions of the General Meeting of Shareholders may be approved in the form of obtaining written opinions, provided that the approval is obtained from shareholders meeting the ratio specified in Article 33 of these regulations.
- In order for the decisions to be approved by shareholders in the form of written opinions, the Board of Directors is responsible for:
- a. Deciding on the issues to be submitted for consideration and the opinions of the shareholders, as well as the methods and content of the voting in accordance with the provisions of this Charter and Laws.
- b. The Board of Directors must prepare the written opinion ballots, the draft resolution of the General Meeting of Shareholders, and the explanatory documents for the draft resolution. The Board of Directors must ensure that the documents are sent and published to the shareholders within a reasonable time for reviewing and voting, and must send them no

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later than 10 (ten) days before the deadline for receiving the written opinion ballots. The requirements and methods for sending the written opinion ballots and accompanying documents shall be carried out in accordance with the provisions of Clause 2, Article 30 of this Charter.

The written opinion ballots must include the main content specified in Clause 3, Article 149 of the Law on Enterprises.

- c. The written opinion ballots must be signed by the individual shareholder, the authorized representative, or the legal representative of the institutional shareholder.
- The written opinion ballots can be submitted to Nam A Bank by the following methods:
- f. Sending by letter: The written opinion ballots sent to Nam A Bank must be placed in a sealed envelope and kept confidential until the time of the vote counting;
- g. Sending by faxes, emails, or other electronic forms: The written opinion ballots sent to Nam A Bank via fax, email, or other electronic means must be kept confidential until the time of the vote counting.
  - Sending by other methods as instructed by Nam A Bank.

The written opinion ballots received by Nam A Bank after the deadline specified in the content of the written opinion ballots or those that have been opened in the event of mail submissions or announced before the vote counting in the event of fax or email submissions, are considered invalid. Written opinion ballots that are not submitted are regarded as non-participation in the voting.

4. The Board of Directors conducts the voting and prepares the vote counting minutes in the presence of the Board of Supervisors or shareholders who do not hold management positions at Nam A Bank.

Members of the Board of Directors, vote counters, and vote counting supervisors are jointly responsible for the integrity and accuracy of the vote counting minutes; they are also jointly liable for any damages arising from decisions made based on untruthful or inaccurate vote counting.

The vote counting minutes must be signed by the Chairman of the Board of Directors and include the main content specified in Clause 5, Article 149 of the Law on Enterprises.

- The resolution of the General Meeting of Shareholders approved in the form of obtaining written opinions is considered as valid as a resolution directly voted at the General Meeting of Shareholders.
- 6. The vote counting minutes and resolutions must be sent to the shareholders within 15 (fifteen) days from the date of completion of the vote counting. The sending of the vote counting minutes and resolutions may be replaced by posting on the electronic information page of Nam A Bank within twenty-four (24) hours from the time of completion of the vote counting.

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7. The written opinion ballots answered, the vote counting minutes, the full text of the resolution that has been approved, and the related documents sent along with the written opinion ballots must all be kept at the headquarters of Nam A Bank.

#### Article 35. Minutes of the General Meeting of Shareholders

- The meetings of the General Meeting of Shareholders must be recorded in minutes
  and may be audio recorded or saved in other electronic forms. The minutes must be prepared
  in Vietnamese and may also be prepared in a foreign language, containing the main content as
  stipulated in Clause 1, Article 150 of the Law on Enterprises. In the event of discrepancies
  between the Vietnamese and foreign language minutes, the content in the Vietnamese minutes
  shall prevail.
- The minutes of the General Meeting of Shareholders must be finalized and approved before the meeting is finished. The Chairman of the meeting and the Secretariat Board, or others, must be jointly responsible for the truthfulness and accuracy of the content of the minutes.
- 3. The resolution, minutes of the General Meeting of Shareholders, the appendix of the list of shareholders registered to attend the meeting with the signatures of the shareholders, the power of attorney for attending the meeting, all documents attached to the minutes (if any), and related documents accompanying the meeting invitation must be disclosed in accordance with the provisions of Laws on information disclosure in the securities market and must be kept at the head office of Nam A Bank.

#### Article 36. Report on the results of the General Meeting of Shareholders

Within 15 days from the date of the completion of the General Meeting of Shareholders or from the date of the vote counting conclusion (according to the vote counting minutes) in the event of obtaining shareholders' written opinions, Nam A Bank must send all resolutions and decisions approved by the General Meeting of Shareholders to the State Bank.

#### Article 37. Requesting invalidation of resolutions of the General Meeting of Shareholders.

Within 90 (ninety) days from the date of receiving the resolution or the minutes of the General Meeting of Shareholders or the minutes of the results of the shareholders' written opinions, shareholders or a group of shareholders specified in Clause 3, Article 22 of this Charter have the right to request the Court or Arbitration to review and consider invalidating the resolution or part of the content of the resolution of the General Meeting of Shareholders in the following cases:

- The order and procedure for convening meetings or obtaining shareholders' written opinions from shareholders and issuing decisions of the General Meeting of Shareholders must comply with the current legal regulations, the State Bank, and this Charter, except in the cases specified in Clause 5, Article 33 of this Charter.
  - The content of the resolution violates the Laws or this Charter.



Section IX. General provisions of the Board of Directors, the Board of Supervisors, and the Chief Executive Officer.

#### Article 38. General provisions

- The Board of Directors is the governing authority of the Bank, with full authority on behalf of Nam A Bank to decide on matters related to the Bank's objectives and interests, except for issues that fall under the authority of the General Meeting of Shareholders.
- The Board of Supervisors monitors the operations of Nam A Bank to accurately assess its business activities and financial status.
- 3. The Chief Executive Officer is responsible for managing the daily business operations of Nam A Bank, under the supervision of the Board of Directors and the Board of Supervisors, and is accountable to the Board of Directors and the law for carrying out rights and duties in accordance with the provisions of Laws and the Charter of Nam A Bank.
- 4. The election, appointment, and dismissal of Members of the Board of Directors, Members of the Board of Supervisors, and the Chief Executive Officer of Nam A Bank must be carried out in accordance with the procedures and documentation stipulated by Laws and the regulations of the State Bank.

#### Article 39. Cases in which one is not allowed to hold a position

- The following individuals are not allowed to be members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer, or Deputy Chief Executive Officer of Nam A Bank:
  - Individuals belonging to the group specified in Clause 2 of this Article;
- Individuals who are not allowed to participate in the management and operation of enterprises or cooperatives in accordance with the provisions of Laws on officials, civil servants, and public employees, as well as the law on anti-corruption;
- c. Individuals who used to be private business owners, partners in a partnership, Chief Executive Officers (managers), members of the Board of Directors, members of the Members' Council, supervisors, members of the Board of Supervisors of an enterprise, or members of the Board of Directors and Chief Executive Officers (managers) of a cooperative at the time the enterprise or cooperative is declared bankrupt, except in the cases where they are appointed, designated, or assigned to manage, operate, or control an enterprise or cooperative that is a credit institution declared bankrupt as required by their duties;
- d. Individuals who used to be suspended from the position of Chairman, other members of the Board of Directors; Chairman, other members of the Members' Council; Head, other members of the Board of Supervisors; Chief Executive Officer (Director) of the credit institution as stipulated in Article 47 of the Law on Credit Institutions, or who have been determined by the competent authority to have committed violations leading to the revocation of the credit institution's License;
- e. Affiliated Persons of the members of the Board of Directors and the Chief Executive Officerof Nam A Bank, except in the cases specified in Clause 3, Article 69 of the Law on Credit Institutions;

- f. Individuals who are responsible according to the inspection conclusion that leads to the credit institution or foreign bank branch being administratively fined in the highest penalty range for violations of regulations regarding licenses, governance, management, shares, share certificates, capital contributions, share purchases, credit granting, corporate bond purchases, and safety ratio as stipulated by the law on handling administrative violations in the monetary and banking field.
- The following individuals are not allowed to be the Chief Accountant, Branch Director, or Chief Executive Officer (Director) of a subsidiary of Nam A Bank:
- a. Minors; individuals with cognitive difficulties or challenges in controlling their behavior; individuals with restricted or lost civil capacity;
- Individuals who are being prosecuted for criminal responsibility, serving a prison sentence; undergoing administrative handling measures at a compulsory rehabilitation center or a compulsory education facility; or is prohibited by the court from holding a position, practicing a profession, or performing certain jobs;
  - Individuals who have been convicted of a serious crime or higher;
- Individuals who have been convicted of property infringement and has not had their criminal record expunged;
- e. Cadres, civil servants, public employees, and managers at the department level or higher in enterprises where the State holds 50% or more of the charter capital, except for those appointed to represent the management of the State's capital contribution, or those appointed, designated, or assigned to participate in the management, operation, or control of credit institutions as required by their duties;
- f. Officers, non-commissioned officers, professional soldiers, workers, and defense officials in agencies and units of the Vietnam People's Army; professional officers and noncommissioned officers, police workers in agencies and units of the Vietnam People's Public Security, except for those appointed to represent the management of state capital contributions or enterprises in which the state holds 50% or more of the charter capital at Nam A Bank.
- 3. The spouses, parents, children, siblings of members of the Board of Directors, members of the Member Council, and the Chief Executive Officer of Nam A Bank; as well as the spouses of these individuals, are not allowed to be the Chief Accountant or the person in charge of finance at Nam A Bank.

#### Article 40. Automatic loss of status

- The cases in which a member of the Board of Directors, a member of the Board of Supervisors, and the Chief Executive Officer automatically lose their membership status are:
- Belonging to one of the cases which are not allowed to hold the position specified in Article 39 of the Nam A Bank's Charter;
- Being the representative of the capital contribution of an organization that is a shareholder of Nam Bank when that organization is dissolved;

- No longer acting as the representative of the contributed capital on behalf of the shareholder who is an organization;
  - Being expelled from the territory of the Socialist Republic of Vietnam;
  - e. When Nam A Bank's license is revoked;
  - f. When the Chief Executive Officer's employment contract expires;
  - g. Being deceased.
- 2. The Board of Directors must submit a written report along with supporting documents regarding personnel who automatically lose their status as stipulated in points a, b, c, d, f, and g of Clause 1 of this Article to the State Bank within 05 working days from the date the personnel automatically lose their status and is responsible for the accuracy and truthfulness of this report; carry out the procedures for electing and appointing the vacant positions in accordance with the provisions of Laws.
- After automatically losing their qualifications, members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer of Nam A Bank are still responsible for their decisions made during their term.

#### Article 41. Dismissal and discharge from duty

- Except in the cases of automatic disqualification specified in Article 40 of this Charter, the Chairman or a member of the Board of Directors; the head and other members of the Board of Supervisors; or Chief Executive Officer of Nam A Bank shall be dismissed from his/her position or discharged from duty in one of the following cases:
- Discharge from duty if he/she hands in a resignation to the Board of Directors, the Board of Supervisors of Nam A Bank;
- Dismissal if he/she fails to join activities of the Board of Directors, the Board of Supervisors for 06 consecutive months, except for force majeure events;
- Dismissal if he/she fails to meet the criteria and requirements specified in Article 41
  of the Law on Credit Institutions;
- d. Dismissal if the independent member of the Board of Directors fails to comply with regulations in Clause 2 Article 41 and Clause 3 Article 43 of the Law on Credit Institutions;
- e. When the General Meeting of Shareholders of Nam A Bank deems it necessary to dismiss or discharge the positions of Chairman and members of the Board of Directors, the head and members of the Board of Supervisors;
- f. When the Board of Directors of Nam A Bank deems it necessary to dismiss or discharge the Chief Executive Officer;
  - g. Other cases as prescribed by Nam A Bank.
- After dismissal or discharge from duty, the Chairman or member of the Board of Directors; the Head and other members of the Board of Supervisors; or the Chief Executive Officer of Nam A Bank shall be still responsible for his/her decisions made during his/her term of office.

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3. Within 10 working days from the date of approval for the decision on dismissal or discharge from duty of any holder specified in Clause 1 of this Article, the Board of Directors of Nam A Bank shall send a report enclosed with relevant documents to the State Bank.

## Article 42. Termination and suspension of execution of authorities and responsibilities of members of the Board of Directors, the Board of Supervisors and executives

- The State Bank has the right to terminate or suspend the execution of the authorities
  and responsibilities of the Chairman and members of the Board of Directors; the Head and
  members of the Board of Supervisors, and executives of a credit institution who violate
  Article 43, Clause 10 Article 48 of the Law on Credit Institutions and other relevant legal
  provisions in the process of exercising assigned authorities and responsibilities or who fail to
  ensure the standards and conditions prescribed in Article 41 of the Law on Credit Institutions;
  request competent authorities to dismiss, remove, elect, appoint a replacement or designate a
  replacement if deemed necessary.
- The Special Board of Supervisors has the right to terminate or suspend the execution
  of the authorities and responsibilities of the Chairman and members of the Board of Directors,
  the Head and members of the Board of Supervisors, and executives placed under special
  supervision, when necessary.
- 3. Individuals whose authorities and responsibilities are terminated or suspended under Clauses 1 and 2 of this Article shall participate in remedying problems and handling violations related to their personal responsibilities if requested by the State Bank, the Board of Directors, the Board of Supervisors or the Special Board of Supervisors.

#### Section X. Responsibilities of members of the Board of Directors, members of the Board of Supervisors, Chief Executive Officer and other executives

#### Article 43. Responsibility for care

Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and other executives are responsible for performing their duties, including those as members of subcommittees of the Board of Directors, honestly and carefully for the benefit of Nam A Bank.

#### Article 44. Responsibility to be honest and avoid conflicts of interest

- Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and Deputy Chief Executive Officer must publicly disclose related interests according to the provisions of Article 49 of the Law on Credit Institutions and the provisions of Laws.
- Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and their Affiliated Persons may only use information obtained by their positions to serve the interests of Nam A Bank.
- Members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer are obliged to notify in writing the Board of Directors and the Board of Supervisors of transactions between Nam A Bank, its subsidiaries, and other companies in

which Nam A Bank controls 50% or more of the charter capital with that entity or with Affiliated Persons of that entity in accordance with the provisions of Laws. For the above transactions approved by the General Meeting of Shareholders or the Board of Directors, Nam A Bank must disclose information about these resolutions in accordance with the provisions of the securities law on information disclosure.

4. Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and their Affiliated Persons are not allowed to use or disclose to others inside information to carry out related transactions.

## Article 45. Compensation for damages and indemnity

- Responsibilities: Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and other executives must comply with the provisions of Laws, the Charter of Nam A Bank and the Internal Regulations of Nam A Bank in the performance of their duties and must be responsible for damages caused by violations of their responsibilities.
- 2. Nam A Bank shall indemnify those who have been, are or may become a party involved in complaints, lawsuits, and prosecutions (including civil and administrative cases and not lawsuits initiated by Nam A Bank) if such person has been or is a member of the Board of Directors, member of the Board of Supervisors, Chief Executive Officer, other executive, employee or representative authorized by Nam A Bank who has been or is performing duties under the authorization of Nam A Bank, acting honestly and carefully for the benefit of Nam A Bank on the basis of compliance with the law and there is no evidence confirming that such person has violated his/her responsibilities.
- 3. Compensation costs include costs incurred (including attorneys' fees), judgment costs, fines, and payments actually incurred or considered reasonable when resolving these cases within the framework of the law. Nam A Bank may purchase insurance for the persons specified in Clause 2 of this Article to avoid the above compensation responsibilities.

#### Section XI. Board of Directors

## Article 46. Composition and Term of the Board of Directors

 The Board of Directors must have at least 05 members and no more than 11 members. The number of members for each term is decided by the General Meeting of Shareholders.

The Board of Directors must have at least 02 independent members, two-thirds (2/3) of the total number of members must be independent members and non-executive members. The total number of independent members of the Board of Directors must account for at least onethird (1/3) of the total number of members of the Board of Directors. The minimum number of non-executive/independent members of the Board of Directors is determined by rounding down.

The term of the Board of Directors must not exceed 05 years. The term of a member of the Board of Directors shall follow the term of the Board of Directors. The term of an additional or replaced member of the Board of Directors shall be the remaining term of the

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Board of Directors. The Board of Directors of the term that has just ended shall continue to operate until the Board of Directors of the new term takes over.

An individual and his/her Affiliated Persons or representatives of the capital contribution of an institutional shareholder and their Affiliated Persons may participate in the Board of Directors but not exceed 02 members of the Board of Directors of Nam A Bank, except in the cases of representatives of the State's capital contribution or the mandatory transferee.

- The Chairman and other members of the Board of Directors shall not authorize persons who are not members of the Board of Directors to perform their duties and authorities.
- The Chairman of the Board of Directors cannot simultaneously be an executive, a member of the Board of Supervisors of Nam A Bank, or another credit institution, or a manager of another enterprise.
- Members of the Board of Directors who are not independent members of Nam A Bank may not simultaneously hold any of the following positions:
- The executives of Nam A Bank, except for the Chief Executive Officer of Nam A Bank;
- b. The managers, the executives of another credit institution, the manager of another enterprise, except in the cases where they are the manager or executives of a subsidiary of Nam A Bank or in the events of implementing an approved mandatory transfer plan;
- Supervisors, members of the Board of Supervisors of another credit institution, or another enterprise.
- Independent members of the Board of Directors of Nam A Bank may not concurrently hold any of the following positions:
  - The executives of Nam A Bank;
- The managers, the executives of another credit institution; the manager of more than two other enterprises;
- Supervisors, members of the Board of Supervisors of other credit institutions, other enterprises.
- Shareholders or groups of shareholders holding ordinary shares may nominate candidates for the Board of Directors according to the following principles:
- Shareholders or a group of shareholders holding from 05% to less than 20% of the total ordinary shares may nominate one (01) candidate;
- Shareholders or a group of shareholders holding from 20% to less than 30% of the total ordinary shares may nominate a maximum of two (02) candidates;
- Shareholders or a group of shareholders holding from 30% to less than 40% of the total ordinary shares may nominate a maximum of three (03) candidates;
- d. Shareholders or a group of shareholders holding from 40% to less than 50% of the total ordinary shares may nominate a maximum of four (04) candidates;

- e. Shareholders or a group of shareholders holding from 50% to less than 60% of the total ordinary shares may nominate a maximum of five (05) candidates;
- f. Shareholders or a group of shareholders holding from 60% to less than 70% of the total ordinary shares may nominate a maximum of six (06) candidates;
- g. Shareholders or a group of shareholders holding from 70% to less than 80% of the total ordinary shares may nominate a maximum of seven (07) candidates;
- h. Shareholders or a group of shareholders holding from 80% to less than 90% of the total ordinary shares may nominate a maximum of eight (08) candidates.
- 7. In the event that the number of candidates for the Board of Directors by nomination and candidacy is still insufficient, the incumbent Board of Directors may nominate additional candidates or organize nominations in accordance with the regulations of the Charter of Nam A Bank, the Internal Governance Regulations of Nam A Bank, and the Operational Regulations of the Board of Directors. The introduction of additional candidates by the incumbent Board of Directors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Directors in accordance with legal regulations.
  - 8. Members of the Board of Directors might not be shareholders of Nam A Bank.
- An individual can only be elected as an independent member of the Board of Directors of Nam A Bank for a maximum of two (02) consecutive terms.

## Article 47. Authorities and Responsibilities of the Board of Directors

The business activities and operations of Nam A Bank are subject to the supervision and direction of the Board of Directors. The Board of Directors has full authority to exercise all rights on behalf of Nam A Bank, except for those authorities belonging to the General Meeting of Shareholders.

The Board of Directors is responsible for supervising the Chief Executive Officer and other executives.

The authorities and responsibilities of the Board of Directors are defined by law, the Charter of Nam A Bank, and the decisions of the General Meeting of Shareholders. Specifically, the Board of Directors has the following rights and responsibilities:

- Submitting to the General Meeting of Shareholders in deciding and approving issues within its authority as stipulated in Article 26 of this Charter;
- Deciding on the establishment of branches, transaction offices, representative offices, and non-business profession units of Nam A Bank;
- Deciding on the organizational structure of the headquarters, branches, transaction offices, subsidiaries, representative offices, non-business profession units, and 100% foreignowned banks of Nam A Bank;
- Appointing, dismissing, disciplining, suspending, and deciding on the salary, bonuses, and other benefits for the Chief Executive Officer, Deputy Chief Executive Officer, and other executives as authorized by the internal regulations of the Board of Directors;

- Appointing a representative for the capital contribution of Nam A Bank at other enterprises or credit institutions;
- 6. Approving the plan of contributing capital, buying and selling shares, or capital contributions of Nam A Bank in enterprises or other credit institutions, where the value of the capital contribution, the expected purchase price, or the book value in the event of selling shares or capital contributions is less than 20% of the charter capital of Nam A Bank as stated in the most recently audited financial statement;
- 7. Approving the investment decision to buy or sell fixed assets of Nam A Bank, the investment amount, expected purchase price, or original price in the event of selling fixed assets valued at 10% or more of Nam A Bank's charter capital as recorded in the most recent audited financial statement, excluding investments, purchases, or sales of fixed assets that fall under the authority of the General Meeting of Shareholders;
- Deciding on the credit limit shall be made in accordance with Clause 7, Article 136
  of the Law on Credit Institutions, except for contracts and transactions that fall under the
  decision-making authority of the General Meeting of Shareholders;
- 9. Approving contracts, other transactions valued at less than 20% of the charter capital of Nam A Bank as stated in the most recent audited financial statement between Nam A Bank and members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer, major shareholders of Nam A Bank; Affiliated Persons of the managers, members of the Board of Supervisors, major shareholders of Nam A Bank; subsidiaries, and affiliated companies of Nam A Bank. In this case, the related member does not have voting rights;
- Approving the contract, other transactions valued at 10% or more of the charter capital of Nam A Bank as stated in the most recent audited financial statement;
- Checking, supervising, and directing the Chief Executive Officer in carrying out assigned tasks; annually evaluate the effectiveness of the Chief Executive Officer's work.
- 12. Issuing internal regulations related to the organization, governance, and operations of Nam A Bank in accordance with the provisions of the Law on Credit Institutions and other relevant legal regulations, except for matters under the authority of the General Meeting of Shareholders;
- Deciding on risk management policies and the supervision of the implementation of risk prevention measures at Nam A Bank;
  - 14. Reviewing and approving the annual report;
  - 15. Deciding on offering new shares within the scope of the shares authorized for sale;
  - 16. Deciding on the offering price of shares and convertible bonds of Nam A Bank;
  - 17. Deciding on buy backing shares of Nam A Bank according to the approved plan;
- Proposing a plan for profit distribution, the dividend rate to be paid; deciding on the duration and procedures for paying dividends or handling losses incurred during business operations;

- 19. Preparing the content and related documents for the General Meeting of Shareholders to decide and approve the matters within the authority of the General Meeting of Shareholders, except for matters that fall under the duties and authorities of the Board of Supervisors;
- 20. Approving the program, operational plan of the Board of Directors, the agenda, content, and documents for the General Meeting of Shareholders; convene the General Meeting of Shareholders or obtain shareholders' written opinions to approve the resolutions and decisions of the General Meeting of Shareholders;
- Organizing the implementation, inspection, and supervision of the execution of the resolutions and decisions of the General Meeting of Shareholders and the Board of Directors;
- Promptly notifying to the State Bank of any information that negatively affects the status of members of the Board of Directors, the Board of Supervisors, and the Chief Executive Officer;
- Deciding on selecting the independent auditing organization to audit Nam A Bank and report the results to the General Meeting of Shareholders;
- Choosing a professional valuation organization to appraise contributed assets that are not in Vietnamese currency, freely convertible foreign currencies, or gold as regulated by Laws;
- Submitting to the Governor of the State Bank to approve or endorse issues as prescribed by Laws;
- Proposing the division, separation, consolidation, merger, conversion of legal form, dissolution, or request the court to initiate bankruptcy proceedings for the bank;
  - Submitting the annual financial statement to the General Meeting of Shareholders;
- 28. The Board of Directors must report to the General Meeting of Shareholders on its activities, specifically regarding the supervision of the Chief Executive Officer and other executives during the fiscal year. If the Board of Directors does not present a report to the General Meeting of Shareholders, the annual financial statements of Nam A Bank shall be considered invalid and not approved by the Board of Directors;
  - 29. Other authorities and responsibilities in accordance with the provisions of Laws.

# Article 48. Authorities and responsibilities of the Chairman and members of the Board of Directors

- The Chairman of the Board of Directors has the following authorities and responsibilities:
  - Developing the program and activity plan of the Board of Directors;
- Preparing or organizing the preparation of the program, content, and materials for the meeting; convene and preside over the Board of Directors meeting;
- On behalf of the Board of Directors, signing documents within the authority of the Board of Directors;

- d. Organizing the approval of the Board of Directors' decisions;
- Supervising and organizing the monitoring of the implementation of the resolutions and decisions of the Board of Directors;
  - Being the Chairman of the General Meeting of Shareholders;
- g. Ensuring that the members of the Board of Directors receive complete, objective, and accurate information and have sufficient time to discuss the issues that the Board must consider;
- Assigning specific tasks to each member of the Board of Directors. The content of the task assignments must be documented in writing and signed by the Chairman of the Board of Directors;
- Monitoring the members of the Board of Directors in the execution of their assigned rights, obligations, and responsibilities;
- j. In the event that the Chairman of the Board of Directors is absent or unable to perform their duties, they may authorize another member in writing to exercise the rights and responsibilities of the Chairman of the Board of Directors in accordance with the principles set forth in the Charter of Nam A Bank. If there is no authorized person, or if the Chairman of the Board of Directors is deceased, missing, detained, serving a prison sentence, undergoing administrative measures at a compulsory rehabilitation facility, a compulsory educational institution, has escaped from their residence, is restricted or has lost their civil capacity, has difficulties in cognition or self-control, or is prohibited by the Court from holding office, practicing a profession, or performing certain jobs, the remaining members shall elect one of the members to serve as the Chairman of the Board of Directors based on the principle of majority approval from the remaining members until a new decision is made by the Board of Directors;
- Annually, evaluate the performance of each member of the Board of Directors, the Committees of the Board of Directors, and report the results of this evaluation to the General Meeting of Shareholders;
- The Chairman of the Board of Directors must be responsible for ensuring that the Board of Directors sends the annual financial statements, the operational report of Nam A Bank, the audit report, and the inspection report of the Board of Directors to the shareholders at the General Meeting of Shareholders;
- m. Authorities and responsibilities as stipulated by Laws and the Charter of Nam A Bank.
  - 2. Members of the Board of Directors have the following rights and responsibilities:
- With other members of the Board of Directors of Nam A Bank in accordance with the Laws and the Charter of Nam A Bank;
- b. Executing the authorities and responsibilities of a member of the Board of Directors in accordance with the internal regulations of the Board and the assignments from the Chairman of the Board in a honest and careful manner, for the benefit of Nam A Bank and its shareholders; promote the independence of independent members of the Board in fulfilling

their authorities and responsibilities; and be responsible for the execution of their authorities and responsibilities.

- Reviewing the financial statement audit reports prepared by the independent auditor, requesting explanations or clarifications from the management, independent auditor, and internal auditor regarding issues related to the report;
  - d. Electing, dismissing, and removing the Chairman of the Board of Directors;
- e. Proposing the Chairman of the Board of Directors to convene an extraordinary Board meeting;
- f. Attending the Board of Directors meeting, discussing and voting on matters within the duties and authorities of the Board of Directors as stipulated by the Law on Credit Institutions, and be accountable to the General Meeting of Shareholders and the Board of Directors for their decisions. In the events where the voting content presents a conflict of interest with any member, that member shall not participate in the voting;
- g. Members of the Board of Directors are not allowed to delegate their authority to others to attend Board meetings to decide on the matters specified in Clauses 2, 4, 6, 7, 8, 9, 10, 12, 13, 14, and 18 of Article 70 of the Law on Credit Institutions;
- Implementing the resolutions and decisions of the General Meeting of Shareholders and the Board of Directors;
- Providing explanations to the General Meeting of Shareholders and the Board of Directors regarding the execution of assigned tasks upon request;
- j. Authorities and responsibilities as stipulated by Laws and the Charter of Nam A Bank.
- The Chairman of the Board of Directors is elected, dismissed, and removed by the Board of Directors from among its members.

## Article 49. Remuneration, bonuses, and other benefits of members of the Board of Directors

- The remuneration, bonuses, and other benefits of the members of the Board of Directors are determined based on the results and business performance approved by the General Meeting of Shareholders.
- 2. Members of the Board of Directors receive compensation for their work and bonuses. Compensation is calculated based on the number of working days required to complete the tasks of each Board member and the daily rate of compensation. The Board of Directors estimates the compensation for each member based on a consensus principle. The total compensation and bonuses for the Board of Directors are determined by the General Meeting of Shareholders at the annual meeting.
- 3. The remuneration of each member of the Board of Directors is included in the business expenses of Nam A Bank in accordance with the regulations of corporate income tax law, is presented as a separate item in the annual financial statements of Nam A Bank, and must be reported to the General Meeting of Shareholders at the annual meeting.

- 4. Members of the Board of Directors holding executive positions or members of the Board of Directors working in committees of the Board or performing other tasks outside the usual duties of a Board member may receive additional compensation in the form of a lump sum payment per occasion, salary, commission, profit percentage, or in other forms as decided by the Board of Directors.
- Members of the Board of Directors have the right to be reimbursed for all expenses in accordance with the operational budget of the Board approved by the General Meeting of Shareholders and the Operational Regulations of the Board of Directors at any given time.
- 6. Members of the Board of Directors may have liability insurance purchased by Nam A Bank after obtaining approval from the General Meeting of Shareholders. This insurance does not cover liabilities of Board members related to violations of the Laws and the Charter of Nam A Bank.

## Article 50. Replacement of Board Members

- Within no more than 10 (ten) days from the date the Chairman of the Board of Directors automatically loses his/her status as a member of the Board of Directors, the members of the Board of Directors are responsible for organizing a meeting of the Board of Directors to elect a member of the Board of Directors (who meets the current qualifications and conditions) to serve as the Chairman of the Board of Directors.
- 2. The Chairman of the Board of Directors who wishes to resign must submit a letter to the Board of Directors. Within 60 (sixty) days from the date of receiving the letter, the Board of Directors must hold a meeting to consider the decision and carry out the procedures for dismissal, removal, and election of the Chairman of the Board of Directors in accordance with current regulations.
- A member of the Board of Directors who wishes to resign must submit a letter or document to the Board of Directors for presentation to the General Meeting of Shareholders for a decision.
- 4. In the event that the Board of Directors has less than the minimum number of members required by this Charten within 90 days from the date of insufficiency of members' number, Nam A Bank must elect additional members to ensure the minimum number, except in the cases where Nam A Bank is under special control.
- 5. Elected individuals holding the position of Chairman and members of the Board of Directors are responsible for immediately assuming their duties. The Chairman and members of the Board of Directors who have been dismissed or removed are responsible for handing over their work to the newly elected Chairman and Board members; they must also be personally accountable for their decisions made during their tenure in that position.
- 6. In the events of dismissal or removal of members of the Board of Directors as stipulated in Clause 1, Article 41 of this Charter, the Board of Directors may organize an extraordinary General Meeting of Shareholders or submit to the next General Meeting of Shareholders for a decision.

## Article 51. Meetings of the Board of Directors

- 1. Summon and notify:
- a. The Chairman of the Board of Directors shall be elected at the first meeting of the Board of Directors within seven (07) working days from the date of the completion of the Board of Directors election. This meeting shall be convened and presided over by the member with the highest number of votes or the highest voting ratio. In the event that there is more than one member with the highest number of votes or the highest voting ratio and they are tied, the members shall vote by majority rule to select one (01) of them to convene the Board of Directors meeting.
- The Board of Directors must convene Board meetings at least once a quarter and may convene extraordinary meetings.
- c. The Chairman of the Board of Directors convenes a meeting of the Board of Directors in the following cases:
  - There is a proposal from the Board of Supervisors or an independent member of the Board of Directors;
  - There is a proposal from the Chief Executive Officer or at least five (05) other managers;
    - iii. There is a proposal from at least two (02) members of the Board of Directors;

The proposal specified in point c, Clause 1 of this Article must be documented in writing, clearly stating the purpose, the issues to be discussed, and the decisions within the authority of the Board of Directors.

- d. The Chairman of the Board of Directors must convene a meeting of the Board of Directors within seven (07) working days from the date of receiving the request specified in point c, Clause 1 of this Article. If the meeting is not convened as requested, the Chairman of the Board of Directors shall be responsible for any damages incurred by Nam A Bank; the person making the request has the right to replace the Chairman of the Board of Directors to convene the meeting.
- e. Board meetings will be held at the headquarters of Nam A Bank or at other locations as decided by the Chairman of the Board and with the agreement of the Board of Directors.
- f. The Chairman of the Board of Directors or the convener of the Board meeting must send a meeting invitation at least three (03) working days before the meeting date. The meeting invitation must specify the time and location of the meeting, the agenda, the issues to be discussed and decided. Accompanying the meeting invitation must be the documents to be used at the meeting and the voting ballot for the members.

The meeting invitation can be sent via invitation letter, phone, fax, electronic means, or other methods, but it must ensure delivery to the contact address of each member of the Board of Directors registered at Nam A Bank.

## Conditions for implementation:

The Board of Directors meeting is conducted when at least three-quarters of the total members are present. If the meeting convened under this provision does not have enough members present, it may be convened a second time within 7 days from the date of the first intended meeting. In this case, the meeting is conducted if more than half of the Board of Directors members are present.

- 3. Attendance and voting:
- a. Members of the Board of Directors are considered to be present and voting at the meeting in the following cases:
  - i. Attending and voting directly at the meeting;
- ii. Authorizing another member of the Board of Directors to attend the meeting and vote, except in the cases of authorization to attend and vote on the content specified in point g. Clause 2, Article 48 of this Charter;
- iii. Attending and voting by online conferences, electronic voting, or other electronic means;
  - iv. Sending the ballot to the meeting via mail, fax, or email;
- v. Sending the ballot by other means as stipulated by the Board of Directors at each period.
- b. In the event of sending the ballot to the meeting by mail, the ballot must be enclosed in a sealed envelope and must be delivered to the Chairman of the Board of Directors no later than 1 hour before the meeting starts. The ballot can only be opened in the presence of all participants.
- c. Members of the Board of Directors with an interest related to the parties in the contracts and transactions specified in Clause 1, Article 167 of the Law on Enterprises shall not have the right to vote on these transactions.
- d. Resolutions and decisions of the Board of Directors are approved if approved by the majority of members attending the meeting; in the event of equal votes, the final decision shall be the one supported by the opinion of the Chairman of the Board of Directors.
- e. In the event that the Board of Directors' meetings are held in the form of online conferences, it shall be conducted in accordance with the Board of Directors' regulations.
  - Obtaining written opinions.

In the event when the Board of Directors seeks written opinions to approve a decision on a matter, the decision is considered to have the same validity as a decision approved by the members of the Board of Directors at a regularly convened and organized meeting, if:

- a. With the written consent of over 50% (fifty percent) of the members of the Board of Directors who have the right to vote on the matter being proposed for consideration;
- b. The number of members of the Board of Directors who have the right to participate in voting by written opinions must meet the required number of members necessary to convene a Board meeting.
  - 5. Minutes of meeting:

The minutes of the Board of Directors meeting must include the main content specified in Clause 1, Article 158 of the Law on Enterprises. In the event that the chairperson or the minute-taker refuses to sign the minutes of meeting, it shall be carried out in accordance with the provisions of Clause 2, Article 158 of the Law on Enterprises. The minutes of the Board of Directors meeting and the documents used during the meeting must be kept at the headquarters of Nam A Bank. The chairperson, the minute-taker, and those who sign the minutes are responsible for the truthfulness and accuracy of the content of the Board of Directors meeting minutes. The minutes of the Board of Directors meeting are made in Vietnamese and may also be made in a foreign language. In the event that there are differences in content between these two versions of minutes, the Vietnamese version shall prevail.

## Article 52. The supporting apparatus of the Board of Directors

The Board of Directors establishes committees, councils, offices, and other departments to assist the Board in carrying out its duties and authorities, including the Risk Management Committee and the Human Resources Committee. The tasks and authorities of these committees, offices, and departments are determined by the Board of Directors in accordance with the provisions of Laws.

## Article 53. Corporate Governance Director of Nam A Bank

- The Board of Directors appoints at least one (1) person as the Corporate Governance Director of Nam A Bank to support the bank's governance activities effectively. The Corporate Governance Director may also serve as the Secretary as stipulated in Clause 5, Article 156 of the Law on Enterprises.
  - The Corporate Governance Director must meet the following standards:
- Shall not simultaneously work for the auditing firm that is conducting the audit of Nam A Bank's financial statements;
  - Other standards as prescribed by Laws and the decisions of the Board of Directors.
  - 3. The Corporate Governance Director has the following rights and responsibilities:
- Advising the Board of Directors on organizing the General Meeting of Shareholders in accordance with regulations and related tasks between Nam A Bank and shareholders;
- Preparing the meetings of the Board of Directors, the Board of Supervisors, and the General Meeting of Shareholders as requested by the Board of Directors or the Board of Supervisors;
  - Consulting on the procedures for meetings;
  - d. Attending the meetings;
- Advising on the procedures for establishing resolutions of the Board of Directors in accordance with the provisions of Laws;
- f. Providing financial information, copies of the Board meeting minutes, and other information to the members of the Board of Directors and the Board of Supervisors;

- Monitoring and reporting to the Board of Directors on the information disclosure activities of Nam A Bank:
  - Serving as the point of contact for stakeholders;
- Ensuring the confidentiality of information in accordance with the Laws and this Charter:
  - Other authorities and responsibilities as stipulated by Laws and these regulations.

#### Section XII. The Chief Executive Officer and Other Executives

## Article 54. Organization of the management apparatus

The management system of Nam A Bank must ensure that the management apparatus is accountable to the Board of Directors and is under the supervision and direction of the Board of Directors in the daily business operations of Nam A Bank. Nam A Bank has one (01) Chief Executive Officer, Deputy Chief Executive Officers, one Chief Accountant, and other management positions appointed by the Board of Directors. The appointment, dismissal, and removal of the aforementioned positions must be carried out by a resolution of the Board of Directors and must be legally approved.

#### Article 55. The Executives

- According to the proposal of the Chief Executive Officer and the approval of the Board of Directors, Nam A Bank recruits executives in numbers and standards that align with the structure and management regulations set by the Board of Directors. The executives must be diligent in their responsibilities to support Nam A Bank in achieving its operational and organizational goals.
- 2. The salary, remuneration, benefits, and other terms in the employment contract for the Chief Executive Officer shall be decided by the Board of Directors, and the contracts for other executives shall be determined by the Board of Directors after consulting with the Chief Executive Officer.
- 3. The salary of the Chief Executive Officer is included in the business expenses of Nam A Bank according to the regulations of corporate income tax law, is presented as a separate item in the annual financial statement of Nam A Bank, and must be reported to the General Meeting of Shareholders at the annual meeting.

#### Article 56. The Chief Executive Officer

- The operations of Nam A Bank are managed by the Chief Executive Officer, assisted by the Deputy Chief Executive Officers, the Chief Accountant, and the professional staff.
- The Board of Directors appoints one of its members or another person as the Chief Executive Officer or hires a Chief Executive Officer and will sign an employment contract specifying the salary, compensation, benefits, and other terms for the Chief Executive Officer. The salary, compensation, and benefits of the Chief Executive Officer must be reported to the General Meeting of Shareholders and recorded in the annual report of Nam A Bank.
- The Chief Executive Officer is responsible to the Board of Directors and the law for managing the daily operations of Nam A Bank.



- The term of the Chief Executive Officer is five (05) years and may be reappointed with an unlimited number of terms.
- 5. The Chief Executive Officer and Deputy Chief Executive Officer cannot simultaneously be a manager, executive, supervisor, or member of the Board of Supervisors of another credit institution or business, except in the cases where the Deputy Chief Executive Officer is a manager or executive of a subsidiary of Nam A Bank.

## Article 57. Appointment, dismissal, and removal of the Chief Executive Officer

- The Board of Directors can only make a decision to appoint the Chief Executive Officer after receiving written approval from the State Bank. The procedures, processes, and documentation for requesting changes and approving the appointment of the Chief Executive Officer shall be carried out in accordance with the regulations of the State Bank.
- 2. The Chief Executive Officer, after receiving the appointment decision from the Board of Directors, will immediately take on the responsibilities of the newly appointed position; the former Chief Executive Officer is responsible for handing over the work to the latter Chief Executive Officer and must personally account for their decisions made during their tenure in that position.
- 3. Within one working day from the date the Chief Executive Officer: (i) is deemed to have lost their position as stipulated in Clause 1, Article 40 of this Charter, or (ii) is dismissed or removed without a replacement, or (iii) seriously violates the regulations of the law, the State Bank, and the Charter of Nam A Bank, leading to the Board of Directors temporarily suspending the Chief Executive Officer's executive rights; in that case, the Board of Directors shall promptly appoint a Deputy Chief Executive Officer to manage the operations of Nam A Bank to ensure its stable and continuous functioning. The appointed individual must take personal responsibility for the assigned tasks during this period.
- In the event of a vacancy in the position of Chief Executive Officer, the Board of Directors must appoint a new Chief Executive Officer within 90 days from the date of the vacancy.

## Article 58. Authorities and responsibilities of the Chief Executive Officer

The Chief Executive Officer has the following duties and authorities:

- Organizing the implementation of the resolutions and decisions of the General Meeting of Shareholders and the Board of Directors.
- Deciding on issues within the authority related to the daily business operations of Nam A Bank.
  - Establishing and maintaining an effective internal control system.
- 4. Preparing and presenting to the Board of Directors for approval or report to the competent authority for the approval of the financial statements; be responsible for the accuracy and honesty of the financial statements, statistical reports, final figures, and other financial information.

- Issuing regulations and internal rules; processes and procedures for operating the business management system and the management information system.
- Reporting to the Board of Directors, the Board of Supervisors, the General Meeting of Shareholders, and the competent State agencies on the activities and business results of Nam A Bank.
- Deciding to apply measures beyond your authority in the events of natural disasters, enemy attacks, fires, and incidents, and take responsibility for that decision, promptly reporting to the Board of Directors.
- Recommending and submitting to the Board of Directors or the General Meeting of Shareholders for decision, according to their authorities, on the organizational structure of management at Nam A Bank.
- Proposing to convene an extraordinary Board meeting in accordance with the regulations of Nam A Bank's Charter.
- 10. Appointing, dismissing, and removing management and executive positions at Nam A Bank, except for positions that fall under the decision-making authority of the General Meeting of Shareholders and the Board of Directors.
- Signing contracts and other transactions on behalf of Nam A Bank in accordance with the provisions of the Charter and internal regulations of Nam A Bank.
  - 12. Proposing a plan for utilizing profits and addressing business losses of Nam A Bank.
- Recruiting of employees; determining salaries and bonuses for employees according to authority.
- Other authorities and responsibilities in accordance with the provisions of Laws and the Charter of Nam A Bank.

#### Section XIII. The Board of Supervisors

## Article 59. Composition and Term of the Board of Supervisors

- The Board of Supervisors must have at least 05 (five) members. The members of the Board of Supervisors must not be individuals working in the accounting or finance department of Nam A Bank and must not be members or employees of the independent auditing firm that conducted the financial audit of Nam A Bank in the three consecutive years prior.
- 2. The term of the Board of Supervisors shall not exceed five (5) years. The term of a member of the Board of Supervisors shall align with the term of the Board of Supervisors. Members of the Board of Supervisors may be re-elected or reappointed for an unlimited number of terms. The term of a member who is added or replaces a member who has automatically lost their position, been dismissed, or removed during the term shall be the remaining duration of that term. The Board of Supervisors of the concluded term shall continue to operate until the Board of Supervisors of the new term takes over the responsibilities.

- The Head of the Board of Supervisors must reside in Vietnam during his/her term of office.
- 4. Members of the Board of Supervisors must not be Affiliated Persons to the managers of Nam A Bank and may not simultaneously hold any of the following positions:
- a. The manager, the executive of Nam A Bank, other credit institutions, other businesses; employees of Nam A Bank or its subsidiaries;
- b. Employees of the enterprise in which a member of the Board of Directors of Nam A Bank is a member of the Board of Directors, an executive, or a major shareholder of that enterprise.
- The Head of the Board of Supervisors is elected by the members of the Board of Supervisors; the election, dismissal, and removal are based on a majority principle. The Board of Supervisors must have more than half of its members residing in Vietnam.
- Shareholders or groups of shareholders holding ordinary shares may nominate candidates for the Board of Supervisors according to the following principles:
- Shareholders or a group of shareholders holding from 05% to less than 20% of the total ordinary shares may nominate one (01) candidate;
- Shareholders or a group of shareholders holding from 20% to less than 30% of the total ordinary shares may nominate a maximum of two (02) candidates;
- Shareholders or a group of shareholders holding from 30% to less than 40% of the total ordinary shares may nominate a maximum of three (03) candidates;
- d. Shareholders or a group of shareholders holding from 40% to less than 50% of the total ordinary shares may nominate a maximum of four (04) candidates;
- Shareholders or a group of shareholders holding from 50% to less than 60% of the total ordinary shares may nominate a maximum of five (05) candidates;
- f. Shareholders or a group of shareholders holding from 60% to less than 70% of the total ordinary shares may nominate a maximum of six (06) candidates;
- g. Shareholders or a group of shareholders holding from 70% to less than 80% of the total ordinary shares may nominate a maximum of seven (07) candidates;
- h. Shareholders or a group of shareholders holding from 80% to less than 90% of the total ordinary shares may nominate a maximum of eight (08) candidates.
- 7. In the event that the number of candidates for the Board of Supervisors nomination and self-nomination is still insufficient, the incumbent Board of Supervisors may nominate additional candidates or organize nominations in accordance with the regulations set forth in the Charter of Nam A Bank, the Internal Governance Regulations of Nam A Bank, and the Operational Regulations of the Board of Supervisors. The introduction of additional candidates by the incumbent Board of Supervisors must be clearly announced before the General Meeting of Shareholders votes to elect members of the Board of Supervisors in accordance with the law.

#### Article 60. Authorities and responsibilities of the Board of Supervisors

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- Elected individuals holding the position of Head of the Committee and members of the Board of Supervisors are responsible for receiving the handover and taking on the duties of the elected position. Those who are dismissed or removed are responsible for transferring their work to the newly elected individuals; at the same time, they must be personally accountable for their decisions made during their tenure in that position.
  - 2. The Board of Supervisors has the following authorities and responsibilities:
- a. Monitoring the management and operation activities of Nam A Bank in compliance with Laws, internal regulations, the Charter, and resolutions and decisions of the General Meeting of Shareholders and the Board of Directors; being responsible to the General Meeting of Shareholders for the performance of assigned tasks and authorities in accordance with the provisions of the Law on Credit Institutions and the Charter of Nam A Bank;
- Issuing internal regulations of the Board of Supervisors; annually reviewing the internal regulations of the Board of Supervisors and the internal regulations of Nam A Bank regarding accounting and reporting;
- c. Organizing and implementing internal audits; have access to, and be provided with complete, accurate, and timely information and documents related to the management and operation activities of Nam A Bank, have the right to utilize the resources of Nam A Bank to carry out the assigned tasks and responsibilities; may hire experts, independent consultants, and external organizations to perform the tasks but must still be accountable for the execution of the tasks of the Board of Supervisors;
- d. Monitoring the financial status, evaluating the first-half and annual financial statements of Nam A Bank; reporting to the General Meeting of Shareholders on the results of the financial statement evaluation; assessing the reasonableness, legality, truthfulness, and level of prudence in accounting, statistics, and preparing financial statements. The Board of Supervisors may consult the Board of Directors before presenting the reports and recommendations to the General Meeting of Shareholders;
- e. Monitoring the approval and implementation of investment projects, the purchase and sale of fixed assets, contracts, and other transactions of Nam A Bank that fall under the decision-making authority of the General Meeting of Shareholders and the Board of Directors. Annually, prepare and submit a report on the monitoring results to the General Meeting of Shareholders and the Board of Directors;
- Monitoring compliance with the regulations in the Law on Credit Institutions regarding restrictions to ensure safety in the operations of Nam A Bank;
- g. Checking the accounting records, other documents, and the management and operational activities of Nam A Bank when deemed necessary or in the following cases:
  - According to the resolution and decision of the General Meeting of Shareholders;
  - ii. At the request of the State Bank or a major shareholder or a group of major shareholders in accordance with legal regulations. The inspection shall be conducted within 07 working days from the date of receiving the request. Within 15 days from the

end of the inspection, the Board of Supervisors must report and explain the issues requested for inspection to the organization or individual that made the request.

- h. Promptly notifying to the General Meeting of Shareholders and the Board of Directors when discovering that managers or executives of Nam A Bank have committed acts of law violation, violated the Charter, internal regulations of Nam A Bank, or resolutions and decisions of the General Meeting of Shareholders and the Board of Directors; require the violator to immediately cease the violation and implement corrective measures (if any);
- i. Complying a list of shareholders owning 01% or more of the charter capital and Affiliated Persons of members of the Board of Directors, members of the Board of Supervisors, and the Chief Executive Officer of Nam A Bank, as well as shareholders owning 1% or more of the charter capital; maintain and update changes to this list;
- j. Proposing to the Board of Directors to hold an extraordinary Board meeting or request the Board of Directors to convene an extraordinary General Meeting of Shareholders in accordance with the provisions of the Law on Credit Institutions and the Charter of Nam A Bank;
- k. Convening an extraordinary General Meeting of Shareholders in accordance with the provisions of Clause 3, Article 140 of the Law on Enterprises or in the events where the Board of Directors makes a decision that seriously violates the provisions of the Law on Credit Institutions, Article 165 of the Law on Enterprises, or exceeds the authority granted;
- Appointing, dismissing, disciplining, suspending, and deciding on salary and other benefits for positions within the internal audit department in accordance with the general mechanism of Nam A Bank;
- m. Promptly reporting to the State Bank regarding violations of the provisions in points f, h, and k of Clause 2 of this Article and violations related to the ownership ratio of shares, capital contributions, and Affiliated Persons as stipulated by the Law on Credit Institutions;
- Other authorities and responsibilities in accordance with the provisions of Laws and the Charter of Nam A Bank.

## Article 61. Authorities and responsibilities of the Head of the Board of Supervisors and its members

- The Head of the Board of Supervisors has the following authorities and responsibilities:
- a. Organizing the implementation of the authorities and responsibilities of the Board of Supervisors as stipulated in Clause 2, Article 60 of the Nam A Bank's Charter and be responsible for the exercise of its authorities and responsibilities;
  - Convening and presiding over the meeting of the Board of Supervisors;
- On behalf of the Board of Supervisors, signing documents within the authority of the Board of Supervisors;

- d. On behalf of the Board of Supervisors, convening an extraordinary General Meeting of Shareholders in accordance with point k, Clause 2, Article 60 of this Charter, or requesting the Board of Directors to hold an extraordinary meeting;
  - e. Attending the Board meeting, having the right to express opinions but can not vote;
- f. Requiring the inclusion of his/her opinions in minutes of meetings of the Board of Directors or Board of Members when these opinions differ from resolutions and decisions of the Board of Directors or Board of Members and report such opinions to the General Meeting of Shareholders or owners or capital contributors.
- g. Preparing the working plan of the Board of Supervisors and assign specific tasks to each member of the Board of Supervisors;
- Ensuring that the members of the Board of Supervisors receive complete, objective, and accurate information and have sufficient time to discuss the issues that the Board of Supervisors must consider;
- Supervising and directing members of the Board of Supervisors to perform their tasks and execute their authorities and responsibilities.
- j. Authorizing only other member of the Board of Supervisors to exercise the authorities and responsibilities of the Head of the Board of Supervisors during their absence or inability to perform his/her duties;
- Authorities and responsibilities in accordance with the provisions of Laws and the Charter of Nam A Bank.
- Members of the Board of Supervisors have the following authorities and responsibilities:
- a. Complying with the Laws, Nam A Bank's Charter, internal regulations of the Board of Supervisors and perform tasks assigned by the Head of the Board of Supervisors to implement the tasks and authorities of the Board of Supervisors honestly and carefully, for the benefit of Nam A Bank and shareholders; be responsible for the exercise of one's authorities and responsibilities;
  - b. Electing a member of the Board of Supervisors as Head of the Board of Supervisors;
- Requesting the Head of the Board of Supervisors to convene an extraordinary meeting of the Board of Supervisors;
- d. Controlling business activities, checking accounting books, assets, financial statements and recommend remedial measures;
- Requesting the manager to report and explain the financial status, business results of the subsidiary, plans, projects, investment development programs and other decisions in the management and operation of Nam A Bank;
- Requesting managers, executives, and employees of Nam A Bank to provide data and explain business activities to perform assigned tasks;
- Reporting to the Head of the Board of Supervisors on unusual financial activities of Nam A Bank and be responsible for his/her assessment and conclusion;

- Attending meetings of the Board of Supervisors, discuss and vote on issues within the duties and authorities of the Board of Supervisors, except for issues that conflict with the interests of that member;
- Other authorities and responsibilities in accordance with the provisions of Laws and Nam A Bank's Charter.
- 3. The remuneration of the members of the Board of Supervisors is approved by the General Meeting of Shareholders. The members of the Board of Supervisors are paid expenses in accordance with the operating budget of the Board of Supervisors approved by the General Meeting of Shareholders and the Operating Regulations of the Board of Supervisors from time to time.

## Article 62. Replacement of members of the Board of Supervisors

- Members of the Board of Supervisors shall automatically lose their qualifications or be dismissed or removed from office in accordance with the provisions of Articles 40 and 41 of this Charter. The order, procedures, and documents for requesting changes and approving the election, appointment, dismissal, and removal of members of the Board of Supervisors shall be carried out in accordance with the provisions of Laws and regulations of the State Bank.
- If the Head of the Board of Supervisors wishes to resign, he must submit a letter of resignation to the Board of Supervisors. Within 60 (sixty) days from the date of receipt of the letter, the Board of Supervisors must convene a meeting to elect a new Head of the Board of Supervisors.
- A member of the Board of Supervisors who wishes to resign must submit a resignation letter to the Board of Supervisors for submission to the nearest Annual General Meeting of Shareholders for decision.
- 4. In the event that the Board of Supervisors has less than the minimum number of members required in this Charter, within 90 days from the date of insufficient minimum number of members' number, Nam A Bank must elect additional members to ensure the minimum number, except in the cases where Nam A Bank is under special control.

## Article 63. Meetings of the Board of Supervisors

- The Board of Supervisors must convene meetings at least twice a year, with at least 2/3 of the members attending the meeting. Minutes of the Board of Supervisors meetings must be detailed and clear. The person taking the minutes and the members of the Board of Supervisors attending the meeting must sign the minutes of the meeting. Minutes of the Board of Supervisors meetings must be kept to determine the responsibilities of each member of the Board of Supervisors.
- The Board of Supervisors has the right to request members of the Board of Directors, the Chief Executive Officer and representatives of approved auditing organizations to attend and answer questions that need to be clarified.

 Details on the conditions for conducting, attending and voting at the meeting of the Board of Supervisors shall be implemented according to the Operating Regulations of the Board of Supervisors.

## Section XIV. Right to search bank books and records

#### Article 64. Right to look up books and records

- Ordinary shareholders have the right to look up books and records, specifically as follows:
- a. Ordinary shareholders have the right to review, look up and extract information about their names and contact addresses in the list of shareholders with voting rights; request correction of their inaccurate information; review, look up, extract or copy the Nam A Bank Charter, minutes of the General Meeting of Shareholders and resolutions of the General Meeting of Shareholders;
- b. Shareholders or groups of shareholders owning 5% or more of the total number of ordinary shares have the right to review, look up, and extract the minutes and resolutions and decisions of the Board of Directors, first-half and annual financial statements, reports of the Board of Supervisors, contracts, transactions that must be approved by the Board of Directors and other documents, except for documents related to trade secrets and business secrets of Nam A Bank.
- In the event that an authorized representative of a shareholder or group of shareholders requests to look up books and records, he/she must attach a power of attorney from the shareholder or group of shareholders that he/she represents or a notarized copy of this power of attorney.
- 3. Members of the Board of Directors, members of the Board of Supervisors, the Chief Executive Officer and executives have the right to look up Nam A Bank's Shareholder Register, the list of shareholders and other books and records of Nam A Bank for purposes related to their positions, provided that this information must be kept confidential.
- 4. Nam A Bank must keep this Charter and amendments to the Charter, the License, regulations, documents proving ownership of assets, resolutions of the General Meeting of Shareholders and the Board of Directors, minutes of meetings of the General Meeting of Shareholders and the Board of Directors, reports of the Board of Directors, reports of the Board of Supervisors, annual financial statements, accounting books and other documents as prescribed by law at the head office or another place provided that shareholders and the business registration authority are notified of the location where these documents are stored.
  - The Charter will be published on Nam A Bank's website.

#### Section XV. Employees and trade union

#### Article 65. Employees and trade union

 The Chief Executive Officer must plan for the Board of Directors to inform them of issues related to recruitment, termination of employment, wages, social insurance, benefits, rewards and discipline for employees and executives.



 The Chief Executive Officer must plan for the Board of Directors to approve issues related to Nam A Bank's relationship with trade unions in accordance with best management standards, practices and policies, the practices and policies stipulated in this Charter, Nam A Bank's regulations and the provisions of Laws.

#### Section XVI. Profit sharing

#### Article 66. Dividends

- The General Meeting of Shareholders decides on the level of dividend payment and the form of annual dividend payment from retained earnings of Nam A Bank.
- Nam A Bank does not pay interest on dividends or payments related to a class of share.
- The Board of Directors may propose to the General Meeting of Shareholders to approve the payment of all or part of dividends in shares and the Board of Directors has rights to execute this decision.
- 4. In the event that dividends or other amounts related to a class of share are paid in cash, Nam A Bank must pay in Vietnamese Dong. Payments can be made directly or by banks based on the bank details provided by the shareholder. In the event that Nam A Bank has transferred money according to the bank details provided by the shareholder but the shareholder does not receive the money, Nam A Bank is not responsible for the amount Nam A Bank transferred to this shareholder. Payment of dividends for shares listed on the Stock Exchange can be made by a securities company or the Vietnam Securities Depository and Clearing Corporation.
- 5. Pursuant to the Law on Enterprises and the Law on Securities, the Board of Directors shall approve a resolution or decision to determine a specific date to finalize the list of shareholders. Based on that date, those who register as shareholders or other securities holders are entitled to receive dividends in cash or shares, receive notices or other documents.
- Other issues related to profit distribution are carried out in accordance with the provisions of Laws.

# Section XVII. Internal control system, internal audit, reserve fund, fiscal year, accounting system

#### Article 67. Internal control system

Nam A Bank establishes an internal control system as follows:

- The internal control system is a set of mechanisms, policies, procedures, internal regulations, and organizational structure of Nam A Bank and is organized and implemented to ensure timely prevention, detection, and handling of risks.
- Nam A Bank's internal control system is established to ensure the following requirements:
- Efficiency and safety in operations; protection, management, safe and effective use of assets and resources;

- The financial information system and management information are honest, reasonable, complete and timely;
- Comply with the law and internal mechanisms, policies, procedures and regulations of Nam A Bank.
- Nam A Bank builds an internal control system and deploys technology applications in internal control activities according to regulations of the State Bank.

#### Article 68. Internal audit

- Nam A Bank established an internal audit department under the Board of Supervisors to conduct internal audits of Nam A Bank.
- Internal audit conducts independent and objective review and assessment of the suitability and compliance with Nam A Bank's internal mechanisms, policies, procedures and regulations; makes recommendations to improve the effectiveness of systems, procedures and regulations, contributing to ensuring Nam A Bank operates safely, effectively and in accordance with the law.
- The results of the internal audit must be reported to the Board of Supervisors and sent to the Board of Directors and Chief Executive Officer of Nam A Bank.

## Article 69. Financial Regime

- Nam A Bank complies with financial regulations of the Government and instructions of the Ministry of Finance.
- The Board of Directors, Board of Supervisors, and Chief Executive Officer of Nam A Bank are responsible before the Laws and the State agencies for the implementation of Nam A Bank's financial regime.

## Article 70. Distribution of profits and funds

- The remaining profit of Nam A Bank after offsetting the previous year's loss according to the provisions of the Law on Corporate Income Tax and paying corporate income tax shall be distributed according to Government regulations.
- Annually, Nam A Bank allocates from after-tax profits to establish and maintain the following funds:
- a. The Capital supplementary reserve fund is set aside annually at the rate of 10% of after-tax profits. The maximum level of this fund must not exceed the charter capital of Nam A Bank;
  - Financial contingency fund;
  - Development investment fund;
  - d. Reward fund:
  - e. Welfare fund:
  - f. Other reserve funds in accordance with the provisions of Laws.
  - 3. Nam A Bank manages and uses funds in accordance with the provisions of Laws.

## Article 71. Accounting and Tax

- Nam A Bank implements accounting and statistics regimes according to the provisions of law.
- Nam A Bank's fiscal year begins on January 1<sup>st</sup> and ends on December 31<sup>st</sup> of the calendar year.

The first fiscal year begins on the date of issuance of the Certificate of Business Registration and ends on the 31<sup>st</sup> day of December immediately following the date of issuance of that Certificate of Business Registration.

- Nam A Bank shall maintain accounting books in accordance with its business class in Vietnamese. Such books must be accurate, up-to-date, systematic and sufficient to demonstrate and explain transactions.
- 4. The accounting regime used by Nam A Bank is the Vietnamese Accounting System (VAS) or other accounting regimes approved by the Ministry of Finance. Nam A Bank performs accounting according to the accounting system prescribed by the State Bank.

Section XVIII. Annual reports, responsibility for providing information, public announcements

## Article 72. Annual, first-half and quarterly financial statements

- Nam A Bank prepares financial statements in accordance with the provisions of law on accounting, statistics, statistical investigation and periodic reporting of business activities in accordance with the provisions of Laws.
- Nam A Bank's financial statements include a balance sheet, a income statement, a cash flows statement and notes to the financial statements. The annual financial statements must honestly and objectively reflect Nam A Bank's profit and loss during the fiscal year.

Nam A Bank has subsidiaries and must prepare consolidated financial statements according to the provisions of Laws.

- In addition to periodic reports, Nam A Bank promptly reports to the State Bank in the following cases:
- a. Unusual developments in business operations may seriously affect Nam A Bank's business situation;
- Changes in organization, management, operation, financial situation of major shareholders and other changes that seriously affect Nam A Bank's business operations; purchase, sale, transfer of shares and capital contributions of major shareholders;
- c. Changing the name of Nam A Bank's branch; temporarily suspending business operations for less than 05 working days; listing shares on the domestic stock market.
- Subsidiaries and affiliates of Nam A Bank are responsible for submitting their financial statements and operational reports to the State Bank upon request.
- Within 90 days from the end of the fiscal year, Nam A Bank must submit an annual financial statements to the State Bank in accordance with the provisions of Laws.

6. Annual, six-month and quarterly financial statements must be disclosed to the competent State agencies in accordance with the provisions of Laws. Nam A Bank discloses information on Nam A Bank's website and on the State Securities Commission's Information Disclosure System in accordance with the law on securities.

## Article 73. Annual report

Nam A Bank must prepare and publish Annual Reports in accordance with the provisions of the Law on Securities and the securities market.

#### Section XIX. Bank Auditing

#### Article 74. Auditing

- The General Meeting of Shareholders authorizes the Board of Directors to decide on the selection of an independent auditing organization to conduct auditing activities of Nam A Bank.
- Nam A Bank must prepare and submit annual financial statements to the independent auditing company after the end of each fiscal year.
- Nam A Bank's independent auditing organization will examine, verify and report on Nam A Bank's revenues and expenditures based on the annual financial statements and must prepare an Audit Report and submit that report to the Board of Directors.
  - The audit reports are attached to Nam A Bank's annual financial statements.
- 5. The auditor performing the audit of Nam A Bank is allowed to attend the General Meeting of Shareholders and is entitled to receive notices and other information related to the General Meeting of Shareholders that shareholders are entitled to receive and to express opinions at the meeting on issues related to the audit of Nam A Bank's financial statements.
- The specific audit of Nam A Bank's activities is conducted in accordance with the provisions of the Law on Credit Institutions, the law on independent auditing and the guidance documents of the State Bank.
  - 7. During the audit process, Nam A Bank is responsible for:
- a. Promptly providing, complete and honest information and documents necessary for the audit;
  - b. Coordinating and facilitating auditors to conduct audits.
- 8. The Board of Directors, the Board of Supervisors, the Chief Executive Officer and other executives must meet, carefully evaluate the audit report and recommendations of the independent auditor, develop a plan and schedule to implement the recommendations of the independent auditor and monitor the implementation of that plan.

#### Section XX. Seal

#### Article 75, Seal of Nam A Bank

 Seals include seals made at seal engraving establishments or seals in the form of digital signatures in accordance with the provisions of the law on electronic transactions.

- The Board of Directors decides on the class, quantity, form and content of the seal of Nam A Bank, branches and transaction offices of Nam A Bank.
- The Board of Directors and the Chief Executive Officer use and manage the seal in accordance with the provisions of Laws.

## Section XXI. Termination of Operations and Liquidation

## Article 76. Reporting and Special Supervise

- Nam A Bank may be considered and decided by the State Bank to be placed under special control when it falls under one of the cases specified in Clause 1, Article 162 of the Law on Credit Institutions.
- From the date Nam A Bank is placed under special control, shareholders of Nam A Bank must report the use of shares; must not transfer shares; must not use shares as collateral, except in the cases where it is required by the competent State agencies.
- 3. In the events specified in Clause 1, Article 192 of the Law on Credit Institutions, Nam A Bank is entitled to special loans from the State Bank and other credit institutions. The special loans are given priority to be repaid before all other debts and financial obligations, including debts and financial obligations with collateral of Nam A Bank.

## Article 77. Bankruptcy

Bankruptcy is carried out in accordance with the provisions of Article 203 of the Law on Credit Institutions.

#### Article 78. Dissolution of Nam A Bank

Nam A Bank is dissolved in the following cases:

- The General Meeting of Shareholders approved the decision to dissolve and terminate the operation of Nam A Bank in accordance with the provisions of Laws and was approved by the State Bank.
- When the term of operation expires, Nam A Bank does not apply for an extension of its operating license or applies for an extension but is not approved by the State Bank.
  - Nam A Bank's Establishment and Operation License is revoked.
- 4. The dissolution of Nam A Bank before the deadline (including the extended deadline) is decided by the General Meeting of Shareholders and implemented by the Board of Directors. This dissolution decision must be notified or approved by the competent authority (if required) according to regulations.

#### Article 79. Extension of operation

- The Board of Directors must convene a General Meeting of Shareholders at least seven (07) months before the end of the term of operation so that shareholders can vote on the extension of Nam A Bank's operation at the request of the Board of Directors.
- Documents, procedures, and extension of operating period shall comply with the regulations of the State Bank.

## Article 80. Liquidation of Nam A Bank

- In the event that Nam A Bank is declared bankrupt, the liquidation of Nam A Bank shall be carried out in accordance with the provisions of the Law on Enterprise Bankruptcy.
- Upon dissolution under Article 81 of this Charter, Nam A Bank shall immediately conduct liquidation under the supervision of the State Bank.
- 3. At least six (06) months before the end of Nam A Bank's term of operation or after a decision to dissolve Nam A Bank is made, the Board of Directors must establish a Liquidation Committee consisting of three (03) members. Two (02) members are appointed by the General Meeting of Shareholders and one (01) member is appointed by the Board of Directors from an independent auditing company. The Liquidation Committee shall prepare its own operational regulations. Members of the Liquidation Committee may be selected from among Nam A Bank's employees or independent experts. All costs related to the liquidation shall be given priority by Nam A Bank to be paid before other debts of Nam A Bank.
- 4. The Liquidation Committee is responsible for reporting to the business registration authority on the date of establishment and date of commencement of operations. From that time on, the Liquidation Committee represents Nam A Bank in all matters related to the liquidation of Nam A Bank before the Court and administrative agencies.
  - 5. The proceeds from the liquidation shall be paid in the following order:
  - a. Liquidation costs;
- Debts of wages, severance pay, social insurance and other benefits of employees according to collective labor agreements and signed labor contracts;
  - c. Tax debt;
  - d. Other debts of Nam A Bank:
- e. The remainder after all debts from point a to point d of this clause have been paid shall be distributed to the shareholders. Preferred shares shall have priority in payment.

#### Section XXII. Resolution of internal disputes

#### Article 81. Resolution of internal disputes

1. In the event of disputes or complaints related to the operations of Nam A Bank, the authorities and responsibilities of shareholders as prescribed in the Law on Enterprises, the Charter of Nam A Bank, other provisions of Laws or agreements between: (i) Shareholders and Nam A Bank; or (ii) Shareholders and the Board of Directors, the Board of Supervisors, the Chief Executive Officer or other executives; the relevant parties shall attempt to resolve such disputes by negotiation and conciliation. Except for disputes related to the Board of Directors or the Chairman of the Board of Directors, the Chairman of the Board of Directors shall preside over the resolution of the dispute and request each party to present information related to the dispute within 06 working days from the date the dispute arises. In the event of disputes related to the Board of Directors or the Chairman of the Board of Directors, any party may request and appoint an independent expert to act as a mediator for the dispute resolution process.

- In the event that no conciliation decision is reached within 06 weeks from the start of the conciliation process or if the conciliator's decision is not accepted by the parties, a party may bring the dispute to Arbitration or Court.
- The parties shall bear their own costs related to the negotiation and conciliation procedures. Payment of court costs shall be made according to the Court's judgment.

## Section XXIII. Information and confidentiality

#### Article 82. Information

- Nam A Bank provides information to account holders about transactions and balances on their accounts at Nam A Bank according to the agreement with the account holders.
- Nam A Bank is allowed to exchange information with other credit institutions about banking activities and customers.
- Nam A Bank is responsible for reporting and providing information to the State Bank on business operations and personnel as requested by the State Bank and is provided by the State Bank with information related to banking operations of customers having relationships with Nam A Bank.

## Article 83. Obligation of confidentiality

- Nam A Bank's employees and other relevant parties are not allowed to disclose national secrets and Nam A Bank's business secrets that they know.
- Nam A Bank has the right to refuse requests from institutions and individuals to provide information related to customer deposits, assets and Nam A Bank's operations, except in the cases where there is a request from the competent State agencies in accordance with the provisions of Laws or with the customer's consent.

## Section XXIV. Implementation provisions

## Article 84. Supplement and amendment of the Charter

- Any supplement or amendment to this Charter must be considered and approved by the General Meeting of Shareholders.
- In this Charter, any reference to any provisions of Laws shall include any amended, supplemented or replaced legal provisions.
- 3. In the event that there are provisions of law related to the operations of Nam A Bank that are not mentioned in this Charter or in case there are new provisions of Laws that are different from the provisions in this Charter, the provisions of such law shall of course be applied and regulate the operations of Nam A Bank.

#### Article 85. Validity

- This Charter consists of 85 Articles, effective from the date of approval and signing by the General Meeting of Shareholders of Nam A Bank.
- The Charter is made into four (04) original copies, of equal value, submitted to the State agencies and archived at Nam A Bank's Head Office.

- 3. Managers, executives and other positions of Nam A Bank elected or appointed before July 1<sup>st</sup>, 2024 who do not meet the provisions of Articles 41, 42 and 43 of the Law on Credit Institutions shall continue to hold their positions until the end of their term or until the end of the election or appointment period.
- 4. The Board of Directors of Nam A Bank elected before July 1<sup>st</sup>, 2024 that does not meet the provisions of Clause 1, Article 46 of this Charter shall continue to operate until the end of the Board of Directors' term.
- 5. The Board of Supervisors of Nam A Bank elected before July 1<sup>st</sup>, 2024 that does not meet the minimum number requirements specified in Clause 1, Article 59 of this Charter shall continue to operate until the end of the term of the Board of Supervisors and members of the Board of Supervisors, except in the cases where Nam A Bank elects, appoints additional members or replaces members of the Board of Supervisors.
- 6. From July 1<sup>st</sup>, 2024, shareholders and their Affiliated Persons owning shares exceeding the share ownership ratio prescribed in Article 16 of this Charter shall continue to maintain their shares but shall not increase their shares until they comply with the provisions on share ownership ratio as prescribed, except in the cases of receiving dividends in shares.

NAM A COMMERCIAL JOINT STOCK BANK ON BEHALE OF THE BOARD OF DIRECTORS

CHAIRMAN W

Fran Ngo Phuc Vu



NGAN HA

## INDEX

INTRODU	CTION	
Section I.		
Article 1.	Interpretation of terms	1
Section II.	Name, form, headquarters, branches, transaction offices, representative	e
offices, nor	n-business profession units, 100% foreign-owned banks and operating period	d
of Nam Al	Bank	3
Article 2.	Name, form, headquarters, branches, transaction offices, representative office	s,
non-busines	ss profession units, 100% foreign-owned banks and operating period of Nam	A
Bank		
	Objectives of Nam A Bank	
Article 3.	Objectives of Nam A Bank	4
	Banking operations of Nam A Bank	5
Article 4.	Banking operations of Nam A Bank	5
Article 5.	Borrowing, depositing money, purchasing and selling valuable papers	6
Article 6.	Opening accounts	6
Article 7.	Organization of and participation in payment systems	6
Article 8.	Capital contribution and share purchase	0
Article 9.	Foreign exchange trade and provision of foreign exchange services and derivative	/C
products		7
Article 10.		
Article 11.	Other business activities	8
Section V.	Charter capital and operating capital	9
Article 12.	Charter capital	9
Article 13.	Change of Charter Capital	9
Article 14.	Nam A Bank's operating capital includes the following sources:	U
	. Shares, share certificates, shareholders, major shareholders and founding	
shareholde		
	Shares, Shareholders	
	Limits on share ownership	
Article 17.		
Article 18.		
	Transfer of Shares	15
Section VI		
	Management structure	15
Section VI	ISBN X	
	Register of Shareholders	
Article 22.		
	Responsibilities of Shareholders	
	Annual General Meeting of Shareholders	
	Extraordinary General Meeting of Shareholders	
	The right to attend the General Meeting of Shareholders	
	그 아들은 마음이 어느 아들이	12
Article 28.	가게 보면 보다 되었다. 이 없는데 있는데 있는데 하는데 이 이 전에 가면 하는데 이 사람들이 되었다. 그 나는데 아니라 아이를 하는데 하는데 하는데 하는데 하는데 하는데 하는데 없어 없었다. 그 사람들이 없는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하는데 하	
Article 29.	Convening the General Meeting of Shareholders, Meeting Agenda, as	nd
	n	
	Conditions for conducting the General Meeting of Shareholders	
	Procedures for conducting meetings and voting at the General Meeting	
	ers	
	Approval of the decision of the General Meeting of Shareholders	
THE COLUMN ST.	experience of the decision of the Ormera meeting of otherwise of the decision of the	- 13

Article 34.	Authority and procedure for obtaining shareholders' written opinions to app	rove
the decision	s of the General Meeting of Shareholders	29
	Minutes of the General Meeting of Shareholders	
Article 36.	Report on the results of the General Meeting of Shareholders	31
Article 37.	Requesting invalidation of resolutions of the General Meeting of Shareholders	s. 31
Section IX.	General provisions of the Board of Directors, the Board of Supervisors,	and
the Chief E	xecutive Officer	32
Article 38.	General provisions	32
	Cases in which one is not allowed to hold a position	
	Automatic loss of status	
Article 41.	Dismissal and discharge from duty	34
Article 42.	Termination and suspension of execution of authorities and responsibilitie	s of
members of	the Board of Directors, the Board of Supervisors and executives	35
Section X.	Responsibilities of members of the Board of Directors, members of the Bo	oard
of Supervis	ors, Chief Executive Officer and other executives	35
	Responsibility for care	
Article 44.	Responsibility to be honest and avoid conflicts of interest	35
	Compensation for damages and indemnity	
	Board of Directors	
	Composition and Term of the Board of Directors	
Article 47.	Authorities and Responsibilities of the Board of Directors	38
	Authorities and responsibilities of the Chairman and members of the Boar	
Directors	***************************************	40
	Remuneration, bonuses, and other benefits of members of the Board of Direct	42
Article 50.	Replacement of Board Members	.43
Article 51.	Meetings of the Board of Directors	.43 5
	The supporting apparatus of the Board of Directors	
	Corporate Governance Director of Nam A Bank	
Section VII	The Chief Executive Officer and Other Executives	47 -
Article 54	Organization of the management apparatus	47 A
Article 55.	The Executives	. 47 cm
Article 56.	The Chief Executive Officer	47
	Appointment, dismissal, and removal of the Chief Executive Officer	
	Authorities and responsibilities of the Chief Executive Officer	
Section XII		
	Composition and Term of the Board of Supervisors	
	Authorities and responsibilities of the Board of Supervisors	
	Authorities and responsibilities of the Head of the Board of Supervisors and	
members		
	Replacement of members of the Board of Supervisors	
	Meetings of the Board of Supervisors	
Section XI		55
	Right to look up books and records	
Section XV		
Article 65. 1	Employees and trade union	
Section XV		
	Dividends	
Section XV		
	system	
	Internal control system	
	Internal audit	
	Financial Regime	
	-	

Article 70. Distribution of profits and funds	57
Article 71. Accounting and Tax	58
Section XVIII. Annual reports, responsibility for providing information,	public
	58
Article 72. Annual, first-half and quarterly financial statements	58
Article 72. Annual, first-hair and quarterly financial statements	50
Article 73. Annual report	50
Section XIX. Bank Auditing	59
Article 74. Auditing	59
Section XX. Seal	59
Article 75. Seal of Nam A Bank	59
Section XXI. Termination of Operations and Liquidation	60
Article 76. Reporting and Special Supervise	60
Article 77. Bankruptcy	60
Article 78. Dissolution of Nam A Bank	60
Article 79. Extension of operation	60
Article 80. Liquidation of Nam A Bank	61
Section XXII. Resolution of internal disputes	61
Article 81. Resolution of internal disputes	61
Article 81. Resolution of internal disputes	62
Section XXIII. Information and confidentiality	62
Article 82. Information	62
Article 83. Obligation of confidentiality	62
Section XXIV. Implementation provisions	62
Article 84. Supplement and amendment of the Charter	62
Article 85. Validity	62